

ANNEXURE A: GRADUATE DEVELOPMENT PROGRAMME APPLICATION FORM

All information will be treated with the strictest confidentiality and will not be disclosed or used for any other purpose than to assess the suitability of a person, except in so far as it may be required and permitted by law.

NB: If you apply for more than one field, please use separate application forms.

State the Graduate Development Programme field you are applying for in the block below:

--

State the Reference number of the Graduate Development Programme in the block below:

--

PART A: PERSONAL INFORMATION

SURNAME																													
FULL NAME(S)																													
IDENTITY NUMBER	<table border="1"> <tr> <td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td><td></td> </tr> </table>																												
DATE OF BIRTH																													
GENDER																													
RACE																													
MARITAL STATUS																													

Are you a South African Citizen?	
<i>If no, what is your nationality?</i>	

Have you been convicted of a criminal offence	
<i>If yes, please provide detail (Date, offence)</i>	

Have you been dismissed from employment?	
<i>If yes, please provide detail (Employer, date, reason for dismissal)</i>	

Have you participated in any internship/ Graduate Development Programme in private sector or public sector or any other employer?	
<i>If yes, when and with which Institution?</i>	

Are you aware of any disciplinary action taken against you currently?	
---	--



<i>If yes, please provide detail (Nature of disciplinary action)</i>	
Do you have any relative and someone whom you know working for IUCMA?	
<i>If yes, provide the name of that person and indicate how do you relate/ know each other</i>	

PART B:

CONTACT DETAILS	Cell No:
	Home/ Alternative:
POSTAL ADDRESS	
E MAIL ADDRESS	

PART C: EDUCATIONAL PARTICULARS

Secondary Education (Please provide certified copy of matric results)

Name of School attended	Highest Grade obtained	Subjects	Level/ Symbols (HG/ SG)

Tertiary education: Please complete for each qualification obtained or currently busy with and attach academic record (Start with the most recent/ higher qualification)

Name of Institution	Diploma/ Degree	Major Subjects	Year Obtained

Current Study (Institution, qualification and completion date):

PART D: ANY OTHER INFORMATION

MEMBERSHIP OF COMMUNITY OR PROFESSIONAL ORGANISATION

Association/ Organisation	Position	Activities	Duration

WORK EXPERIENCE/ VOLUNTEER WORK/ EXPERIENTIAL LEARNING/ IN SERVICE TRAINING

Company	Start Date	End Date	Position	Reason for leaving

COMPUTER LITERACY- Please indicate your current level of computer literacy

Level	Basic	Intermediate	Advanced
MS Word			
MS Excel			
MS PowerPoint			
MS Outlook			
Other (Please specify)			

REFERENCES- Please provide three referees who can be contacted for reference

Name	Relation	Telephone number

PART E: MOTIVATION

What kind of career are you looking for and what actions have you taken towards achieving this?

List the leadership positions you hold/ have held (eg. Projects you have worked on). What impact have you made in these?

How did you get to know about us? (E.g. IUCMA website, Newspaper, Radio stations, etc)

Please indicate if the following information/ documents are attached in the application by putting a tick:

Document	Tick	Comments
Proof of Residence		
Cover/ Motivational letter		
Identity document (ID)		
Qualifications		
Academic Record		



PART F: DECLARATION

- I understand that all the information provided in my application may be followed-up and I authorize Inkomati-Usuthu Catchment Management Agency to contact any relevant person or institution for relevant references.
- I declare that the above information to my knowledge is true and correct and accept that if it were to be found that I withheld the information, the application will be cancelled immediately.
- I authorize any school/ University/ employer to provide Inkomati-Usuthu Catchment Management Agency with relevant information that may be useful in making a decision.
- I declare that I did not participate in any Internship Program and in case IUCMA find that I served in an internship program the contract will be terminated with immediate effect.

SIGNATURE OF APPLICANT

.....

DATE: