

## PROGRAMME FOR THE WINDSHEIM UNIVERSITY FACT FINDING MISSION

Day 1 (Nkomazi Municipality)

19 January 2008

ITEM	ACTIV ITY	DURATION	TIME	RESPONSIBLE PERSON
1.	Opening and Welcome at Nkomazi Municipality	20min	08H00-08H20	Executive Mayor: Nkomazi Municipality
2.	Introductions	20min	08H20-08H40	Speaker of Council
3	Purpose of the visit	30min	08H40-09H10	Mr. Keimpe Sinnema
4.	Discussions	45min	09H10-10H55	All
5.	Tea	35min	10H55-10H30	All
5.	Presentation on the Situation around sanitation in Nkomazi, and the challenges thereof. (both urban and rural)	1hr	10H30-11H30	Technical Manager: Mr Thokozani Siboza
6.	Discussions	1hr	11H30-12H30	All
7.	Lunch	1hr	12H30-13H30	All
8.	Site to the waste water treatment plant, Sanitation facilities and on site discussions for possible sanitation projects	40min	10H40-11H20	Keimpe
9.	Welcome dinner at Nkomazi		18H00	All

**Day 2 (Sincobile High School and the Church)**

20 January 2009

ITEM	ACTIV ITY	DURATION	TIME	RESPONSIBLE PERSON
1.	Opening and welcome	20min	09H00-09H20	Principal of Sincobile High
2.	Introductions	20min	09H20-09H40	All
3.	The purpose of the visit	30min	09H40-10H10	Mr. keimpe Sinnema
4.	Discussions	30min	10H10-10H40	All
5.	Tea	30min	10H40-10H55	All
3.	Presentation by Sincobile High	1hr	10H55-11H55	Principal of Sincobile High
4.	Discussions	45min	11h55-12H35	
5.	Lunch	1hr	12H35-13H53	All
6.	Travel to Mr. Makhubela's Church	25min	13H35-14H00	Delegation
7.	Meet and Greet	20min	14H00-14H20	All
8.	Presentation by the Church	1hr	14H20-15H20	Mr. Makhubela
9.	Discussions	40min	15H20-16H00	All
10.	Way forward	30min	16H00-16H30	Mr. k Sinnema

**Day 3 (Ngogolo, Forum and Agric project)**

21 January 2009

ITEM	ACTIV ITY	DURATION	TIME	RESPONSIBLE PERSON
1.	Opening and Welcome, Introductions	30min	09H00-09H30	Mr. Mdluli
2.	Presentation on the report of the PUM project and any possible prospects with Windsheim	1hr	09H30-10H30	Mr. K Sinnema
3.	Discussions	45min	10H30-11H15	All
4.	Presentation by the forum Chair person	1hr	11H15-12H15	Mr. k Sinnema
5.	Discussions	45min	12h15-13h00	All
6.	Lunch	45min	13H00-13H45	All
7.	Travel to the agriculture college	30min	13H45-14H15	All
8.	Presentation by the project leader	1hr	14H15-15H15	Mrs Hattingh
9.	Discussions	45min	15H15-16H00	
10.	Travel Nelspruit to check-in at the guest house			

**Day 4 (Inkomati CMA)**

22 January 2009

ITEM	ACTIV ITY	DURATION	TIME	RESPONSIBLE PERSON
1.	Opening and welcome	20min	08H30-08H50	Governing Board Member
2.	Introductions	20min	08H50-09H10	All
3.	Purpose of visit	30min	09H10-09h40	Mr. k Sinnema
4.	Discussions	45min	09H40-10h25	All
5.	Tea	30min	10H25-10H55	
6.	Presentation by ICMA	1hr	10H55-11H55	Mr. Ndlovu Sizile
7.	Discussions	45min	11H55-12H40	All
8.	Lunch	1hr	12H40-13H40	Windsheim Representative
9.	Presentation by Windsheim university	1hr	13H40-14H40	
10.	Discussions	45min	14H40-15H25	All
11.	Way forward	35min	15H25-16H00	Mr. k Sinnema and Mr. Ndlovu RS

## Day 5 (Qokiso High and Bushbuckridge Water Board)

23 January 2009

ITEM	ACTIV ITY	DURATION	TIME	RESPONSIBLE PERSON
1.	Travel to Bushbuckridge ( Tsuvulani)	1hr30min	08H30-10H00	All
2.	Welcome and Introductions	30min	10H00-10H30	School Governing Board member
3.	Tea	15min	10H30-10H45	
4.	Purpose of visit	30min	10H45-11H15	Mr. K Sinnema
5.	Presentation by the principal of Qokiso High	45min	11H15-12H00	Mr. Robert Khosa
6.	Discussions	45min	12H00-12H45	All
7.	Lunch	1hr	12H45-13H45	All
8.	Travel to Bushbuckridge Water Board?? instead of Silulumanzi	30min	13H45-14H15	All
9.	Presentation by BWB	45min	14H15-15H00	BWB
10.	Discussions	45min	15H00-15H45	All
11.	Site visit at BWB (water treatment Plant)	1hr	15H45-16H45	BWB
12.	Travel to Shangana Cultural Village	30min	16H45-17H15	All
13.	Village tour and dinner			