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Tel 013 753 9000
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IUCMA EXTERNAL JOB ADVERTISEMENT

Closing date: 16 February 2026

Inkomati-Usuthu Catchment Management Agency (IUCMA) is a water resources management institution established in terms of the National Water Act, 1998 to perform sustainable and equitable integrated water resource management within the Inkomati-Usuthu Water Management Area (WMA) in Mpumalanga.

Highly motivated and creative individuals seeking to join this exciting and rapidly growing institution who are suitably qualified are invited to apply for the following vacancy.

GRAPHIC DESIGNER (NELSPRUIT, HEAD OFFICE)

Remuneration Package within salary band C3 (Ref no 07/25/26)

Requirements: The candidate must possess a minimum of a 3-year National Diploma/ Degree in Multimedia or Graphic Design qualification. Minimum of 3 years' experience in graphic design. A valid driver's license.

Knowledge, skills and competencies required: Communications, Graphic Designing, Corporate Image, Media Monitoring, Web Design, Advanced interpersonal and communication, Excellent graphic skills, especially with design and photo-editing software; creative and innovation, Content Management Systems skills, Coordination, Advanced writing, Deadline driven; Team player, Organised, Attention to detail, Honesty and integrity and Confidentiality.

Key performance areas: Liaising with divisions to determine their publications requirements to inform budget, Advising and implementing divisional proposals from typesetting through to design, print, production and time scales. Developing concepts, graphics and layouts for product illustrations, institutional logo, and website. Media Monitoring Develop the media monitoring plan/ template of the IUCMA for Print News Media and online news articles. Web Design and Web Content Management. Determining technical requirements for the IUCMA Websites. Designing website and pages layout. Enhance Search Engine Optimisation (SEO). Implement the Corporate Identity Guideline. Design the IUCMA branding Material in line with the Corporate Identity Guidelines (standards and requirements). Design all marketing material for IUCMA. Package all artwork in print-ready format to printers (CMYK). Layout and Design of IUCMA Publications. Layout and design of publications e.g. (bi-annual Newsletter, Annual Reports; Water Quality Report etc). Layout and design of brochures, invitations, events programs and posters.

IT TECHNICIAN (MBOMBELA, HEAD OFFICE)

Remuneration Package within salary band C2 (Ref no 09/25/26)

Requirements: The candidate must possess a minimum of a three (3) year National Diploma or Degree in Information Technology (IT) with a minimum of three (3) years' experience in Information Technology. Certification in Microsoft, AWS, HP, CISCO Networking will be an added advantage



Knowledge, skills and Competencies: Active directory 2008, 2012, 2016, Firewall (Sophos, or Cyberoam), HP Switching, Email Server, Antivirus, Microsoft office, ITIL, Networking (Internet, Cabling, Wireless). Active directory Engineer, Switching and routing, Azure, Infrastructure, Backup Exec, McAfee, Office 365, Sophos Firewall, Pen Testing. Approachable, A high level of written and verbal communication skills. Honesty and integrity. attention to detail. Results driven.

Key performance areas: End user support. Provides support associated with the capability of the computers, printers, and related hardware in use in the institution. Ensure that end user requirements are attended to, enabling unhindered information flow and optimal system functionality in the organization. Assist with assembling of ICT Hardware at IUCMA. Execute duties in accordance with ITIL framework guidelines. Network Administrator and Maintenance, establishes network specifications by conferring with users, analysing workflow, access, Information and security requirements. Server Administrator. Software Maintenance. Backup Administration.

IUCMA is an equal opportunity employer and reserves the right not to make an appointment or to withdraw the advert. It is the institutions' intention to promote equity through the filling of vacancies in compliance with the Employment Equity Plan. To facilitate this process successfully, an indication of race, gender and disability status is required.

Suitable candidates will be subjected to suitability checks (criminal record, citizenship, financial/ asset record, qualifications and previous employment). The successful candidate will be subject to a six (6) months' probationary period. Preference will be given to South African citizens. Correspondence will be limited to shortlisted candidates only.

Suitably qualifying candidates should apply as follows: Post at Human Resource Division, Inkomati-Usuthu Catchment Management Agency, Private Bag X11214, Nelspruit 1200 or Hand Deliver to Floor Number 2, ABSA Square Building, 20 Paul Kruger Street, Nelspruit. A comprehensive curriculum vitae (CV) with at least 3 contactable references, certified copies of qualifications, ID and driver's license (not older than 6 months certification) to: Human Resource Division. All candidates must complete a compulsory IUCMA JOB APPLICATION FORM obtainable from the IUCMA website or at the IUCMA Receptions in Nelspruit, Bushbuckridge and Piet Retief. NO FAXED AND EMAILED APPLICATION WILL BE ACCEPTED. Candidates who graduated must submit certified copies of the qualifications. Candidates still to graduate can submit an endorsed academic record that states completion date of the qualification and the date of the graduation.

Enquiries: Damaris Malumane or Zandile Tibane at 013 753 9000

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All applications received after the closing date will not be considered.

*If you have not received a response from IUCMA within **three months** after the closing date, consider your application unsuccessful.*

