

2nd Floor
ABSA Square Building
20 Paul Kruger Street
Mbombela, 1200

Private Bag X11214
Mbombela
1200

Tel 013 753 9000
Website www.iucma.co.za



IUCMA Job Advertisement

Closing date: 09 June 2023

The Inkomati-Usuthu Catchment Management Agency is a water resources management institution established in terms of the National Water Act (Act 36 of 1998) to perform sustainable and equitable integrated water resource management within the Inkomati-Usuthu Water Management Area (WMA) in Mpumalanga.

Highly motivated and creative individuals who want to join this exciting and rapidly growing institution qualifying on the **minimum requirements stated below** are invited to apply for the following vacancy:

OCCUPATIONAL HEALTH AND SAFETY OFFICER (MBOMBELA, HEAD OFFICE)

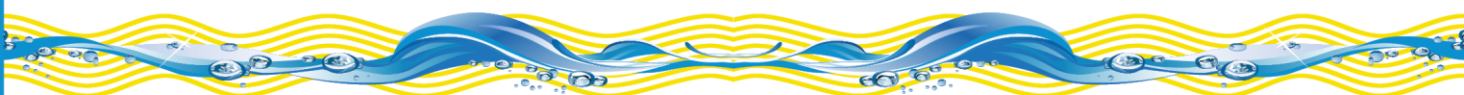
Remuneration Package within salary band C4 (Ref no IUCMA/21/23)

Requirements: The candidate must possess a minimum of a three (3) year Degree or National Diploma in Environmental Health/ Safety Management or equivalent qualification. Minimum 3 years' experience in Occupational Health and Safety environment. Registration with South African Institute of Occupational Safety and Health. Valid driver's license and willingness to travel.

Knowledge, skills and competencies required: good communication skills (facilitation, negotiation, presentation, verbal and written). Approachable and interpersonal skills. Attention to detail. Computer Literacy. Team working skills and Stakeholder Management. Problem solving and Strong Analytical Skills. Resilience and flexibility. Honesty and integrity. OHS Act and related legislations. COIDA. Injury on Duty (IOD) processes.

Key Performance Areas: Develop and review applicable Occupational Health and Safety standards. Develop and implement programmes, work plans and policies for Occupational Health and Safety. Monitor, evaluate and report on impact of Occupational Health and Safety Programmes. Provide technical advice on all areas of Occupational Health and Safety. Execute Occupational Health and Safety strategies and Directives. Reviewing of environmental impacts and aspects and execution of risk assessments. Handling and investigation of incidents, complaints and non-conformances and make recommendations. Facilitate injury on duty (IOD) cases. Ensure Compliance to COIDA. Conduct security threat assessments, develop security plans, policies, programs, or practices to ensure adequate security relating to issues such as protection of assets, alarm response and access card use. Design or implement security systems, video surveillance, motion detection or closed-circuit television to ensure adequate security for staff, assets, and stakeholders. Conduct security audits to identify potential threats related to physical security, staff safety or asset protection.

The **Inkomati-Usuthu CMA** is an equal opportunity employer and reserves the right not to make an appointment or withdraw the position. It is the institutions' intention to promote equity through the filling of vacancies anticipating meeting all numeric targets as contained in the Employment Equity Plan. To facilitate this process successfully, an indication of race; gender and disability status is required.



Suitable candidates will be subjected to a personnel suitability check (criminal record check, citizenship verification, financial/ asset record check, qualification verification and previous employment verification). The successful candidate will be appointed on a probation of six (6) months and then permanent should all conditions of the probation be satisfied. As these posts are not scarce skills positions, **preference will be given to South African citizens**. Correspondence will be limited to the shortlisted candidates only.

Suitably qualifying candidates should apply as follows: Post or Hand Deliver a comprehensive curriculum vitae (CV) with at least 3 contactable references, certified copies of qualifications, ID and Driver's License (not older than 6 months certification) to: Human Resource Division. All candidates must complete a compulsory IUCMA JOB APPLICATION FORM obtainable from the IUCMA website or at the IUCMA Receptions in Nelspruit, Bushbuckridge and Piet Retief. NO FAXED AND EMAILED APPLICATIONS WILL BEACCEPTED. Candidates who graduated must submit certified copies of the qualifications. Candidates still to graduate can submit an endorsed academic record that states completion date of the qualification and the date of the graduation.

Enquiries: Ms. D.S Malumane or Ms. P.Z Tibane on 013 753 9000.

Closing date: 09 June 2023 at 16h00 PM

All applications received after closing date will not be considered.

*If you have not received a response from this institution within **three months or any period determined by the institution subject to the recruitment volume** after the closing date, consider your application as unsuccessful.*

