

**INKOMATI-USUTHU CATCHMENT MANAGEMENT AGENCY**  
**REQUEST FOR QUOTATION (RFQ)**

**APPOINTMENT OF A PROFESSIONAL SERVICE PROVIDER TO PROVIDE OFFICE RENOVATION AT INKOMATI- USUTHU CATCHMENT MANAGEMENT AGENCY PIET RETIEF OFFICE (EMERGENCY)**

<b>RFQ REFERENCE</b>	RFQ/005/RENOVATIONPIETRETIEF/2021
<b>RFQ ISSUE DATE</b>	17 December 2021
<b>CLOSING DATE &amp; TIME</b>	03 January 2021
<b>LOCATION FOR SUBMISSIONS</b>	mbathas@iucma.co.za

**QUOTATION SUBMITTED by:**

Supplier's Name: \_\_\_\_\_

Registered name: \_\_\_\_\_

Registration Number: \_\_\_\_\_

Physical Address: \_\_\_\_\_

Postal Address: \_\_\_\_\_

Telephone No. \_\_\_\_\_

Fax No. \_\_\_\_\_

Email: \_\_\_\_\_

## REQUEST FOR QUOTATION INVITATION

Inkomati-Usuthu Catchment Management Agency (IUCMA) requests your quotation for the below services for:

### **APPOINTMENT OF A PROFESSIONAL SERVICE PROVIDER TO PROVIDE OFFICE RENOVATION AT INKOMATI- USUTHU CATCHMENT MANAGEMENT AGENCY PIET RETIEF OFFICE (EMERGENCY)**

#### **Evaluation method:**

80/20 Preference Point Scoring system will be applied in terms of the PPPFA of 2000, Preferential Procurement Regulations of 2017 as amended will be used. Submissions will be subjected to verification of compliance with the quotation requirements.

Bidders must submit responses via e-mail at: [mbathas@iucma.co.za](mailto:mbathas@iucma.co.za) or hand deliver at **Maxsa Building, Floor 8 to Ms S Mbatha only on the following dates 20 and 21 December 2021 and 03 January 2022.**

Please furnish us with all information as requested and return your quotation on the date and time stipulated above. **Late and incomplete submissions will invalidate the quote submitted.**

For technical enquiries, contact Mr C Sewela at 064 757 9244 or [sewelac@iucma.co.za](mailto:sewelac@iucma.co.za) and for SCM enquiries, contact Ms S Mbatha at 013 753 9089/073 052 3969 or [mbathas@iucma.co.za](mailto:mbathas@iucma.co.za).

**Registration of bidders on the National Treasury Central Supplier Database (CSD) with compliant tax status is compulsory.**

Inkomati-Usuthu Catchment Management Agency  
Private Bag X11214  
Mbombela  
1200

## INVITATION TO BID

YOU ARE HEREBY INVITED TO BID FOR REQUIREMENTS OF THE INKOMATI-USUTHU CATCHMENT MANAGEMENT AGENCY				
RFQ NUM-BER:	RFQ/005/RENOVATIONPIE-TRETIEF/2021		CLOSING DATE: 03 January 2021	CLOSING TIME: 15h00p m
DESCRIPTION	APPOINTMENT OF A PROFESSIONAL SERVICE PROVIDER TO PROVIDE OFFICE RENOVATION AT INKOMATI- USUTHU CATCHMENT MANAGEMENT AGENCY PIET RETIEF OFFICE (EMERGENCY)			
<b>BID RESPONSE DOCUMENTS MAY BE DEPOSITED IN THE BID BOX SITUATED AT (STREET ADDRESS)</b>				
Service Providers must email proposals ( <b>mbathas@iucma.co.za</b> )				
<b>BIDDING PROCEDURE ENQUIRIES MAY BE DIRECTED TO</b>			<b>TECHNICAL ENQUIRIES MAY BE DIRECTED TO:</b>	
CONTACT PERSON	Ms S Mbatha		CONTACT PERSON	Mr C Sewela
TELEPHONE NUMBER	013 753 9089/073 052 3969		TELEPHONE NUMBER	064 757 9244
FACSIMILE NUMBER	-		FACSIMILE NUMBER	-
E-MAIL ADDRESS	mbathas@iucma.co.za		E-MAIL ADDRESS	sewelac@iucma.co.za
SUPPLIER INFORMATION				
NAME OF BIDDER				
POSTAL ADDRESS				
STREET ADDRESS				
TELEPHONE NUMBER	CODE		NUMBER	
CELLPHONE NUMBER				
FACSIMILE NUMBER	CODE		NUMBER	
E-MAIL ADDRESS				
VAT REGISTRATION NUMBER				
SUPPLIER COMPLIANCE STATUS	TAX COMPLIANCE SYSTEM PIN:		OR	CENTRAL SUPPLIER DATABASE No: MAAA
B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No		B-BBEE STATUS LEVEL SWORN AFFIDAVIT	[TICK APPLICABLE BOX] <input type="checkbox"/> Yes <input type="checkbox"/> No
<b>[A B-BBEE STATUS LEVEL VERIFICATION CERTIFICATE/ SWORN AFFIDAVIT (FOR EMES &amp; QSEs) MUST BE SUBMITTED IN ORDER TO QUALIFY FOR PREFERENCE POINTS FOR B-BBEE]</b>				
ARE YOU THE ACCREDITED REPRESENTATIVE IN SOUTH AFRICA FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES ENCLOSE PROOF]		ARE YOU A FOREIGN BASED SUPPLIER FOR THE GOODS /SERVICES /WORKS OFFERED?	<input type="checkbox"/> Yes <input type="checkbox"/> No [IF YES, ANSWER PART B:3 ]
QUESTIONNAIRE TO BIDDING FOREIGN SUPPLIERS				

IS THE ENTITY A RESIDENT OF THE REPUBLIC OF SOUTH AFRICA (RSA)?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE A BRANCH IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE A PERMANENT ESTABLISHMENT IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
DOES THE ENTITY HAVE ANY SOURCE OF INCOME IN THE RSA?	<input type="checkbox"/> YES <input type="checkbox"/> NO
IS THE ENTITY LIABLE IN THE RSA FOR ANY FORM OF TAXATION?	<input type="checkbox"/> YES <input type="checkbox"/> NO

**IF THE ANSWER IS "NO" TO ALL OF THE ABOVE, THEN IT IS NOT A REQUIREMENT TO REGISTER FOR A TAX COMPLIANCE STATUS SYSTEM PIN CODE FROM THE SOUTH AFRICAN REVENUE SERVICE (SARS) AND IF NOT REGISTER AS PER 2.3 BELOW.**

## TERMS AND CONDITIONS FOR BIDDING

### 1. BID SUBMISSION:

- 1.1. BIDS MUST BE DELIVERED BY THE STIPULATED TIME TO THE CORRECT ADDRESS. LATE BIDS WILL NOT BE ACCEPTED FOR CONSIDERATION.
- 1.2. **ALL BIDS MUST BE SUBMITTED ON THE OFFICIAL FORMS PROVIDED—(NOT TO BE RE-TYPED) OR IN THE MANNER PRESCRIBED IN THE BID DOCUMENT.**
- 1.3. THIS BID IS SUBJECT TO THE PREFERENTIAL PROCUREMENT POLICY FRAMEWORK ACT, 2000 AND THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017, THE GENERAL CONDITIONS OF CONTRACT (GCC) AND, IF APPLICABLE, ANY OTHER SPECIAL CONDITIONS OF CONTRACT.
- 1.4. **THE SUCCESSFUL BIDDER WILL BE REQUIRED TO FILL IN AND SIGN A WRITTEN CONTRACT FORM (SBD7).**

### 2. TAX COMPLIANCE REQUIREMENTS

- 2.1 BIDDERS MUST ENSURE COMPLIANCE WITH THEIR TAX OBLIGATIONS.
- 2.2 BIDDERS ARE REQUIRED TO SUBMIT THEIR UNIQUE PERSONAL IDENTIFICATION NUMBER (PIN) ISSUED BY SARS TO ENABLE THE ORGAN OF STATE TO VERIFY THE TAXPAYER'S PROFILE AND TAX STATUS.
- 2.3 APPLICATION FOR TAX COMPLIANCE STATUS (TCS) PIN MAY BE MADE VIA E-FILING THROUGH THE SARS WEBSITE WWW.SARS.GOV.ZA.
- 2.4 BIDDERS MAY ALSO SUBMIT A PRINTED TCS CERTIFICATE TOGETHER WITH THE BID.
- 2.5 IN BIDS WHERE CONSORTIA / JOINT VENTURES / SUB-CONTRACTORS ARE INVOLVED, EACH PARTY MUST SUBMIT A SEPARATE TCS CERTIFICATE / PIN / CSD NUMBER.
- 2.6 WHERE NO TCS IS AVAILABLE BUT THE BIDDER IS REGISTERED ON THE CENTRAL SUPPLIER DATABASE (CSD), A CSD NUMBER MUST BE PROVIDED.
- 2.7 NO BIDS WILL BE CONSIDERED FROM PERSONS IN THE SERVICE OF THE STATE, COMPANIES WITH DIRECTORS WHO ARE PERSONS IN THE SERVICE OF THE STATE, OR CLOSE CORPORATIONS WITH MEMBERS PERSONS IN THE SERVICE OF THE STATE."

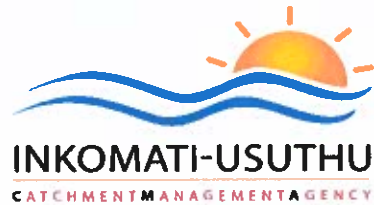
**NB: FAILURE TO PROVIDE / OR COMPLY WITH ANY OF THE ABOVE PARTICULARS MAY RENDER THE BID INVALID.**

SIGNATURE OF BIDDER: .....

CAPACITY UNDER WHICH THIS BID IS SIGNED: .....

(Proof of authority must be submitted e.g. company resolution)

DATE: .....



## **APPOINTMENT OF A PROFESSIONAL SERVICE PROVIDER TO PROVIDE OFFICE RENOVATION AT INKOMATI- USUTHU CATCHMENT MANAGEMENT AGENCY PIET RETIEF OFFICE**

### **1. INTRODUCTION/BACKGROUND**

The IUCMA has a satellite office in Piet Retief which requires renovation. The services of a Professional Service Provider (PSP) are required to conclude this project.

### **2. OBJECTIVES**

The aim of this project is to ensure that the satellite office is conducive for the working environment, which must comply with the Occupational Health and Safety Act and Construction industry Development Board (CIDB).

### **3. SERVICES REQUIRED**

The IUCMA requires the services of a Professional Service Provider to provide office renovation at Inkomati-Usuthu Catchment Management Agency Piet Retief Office as a once-off project.

### **4. SCOPE OF WORK**

See attached Bill of Quantities

### **5. MANDATORY REQUIREMENTS**

All bids will be examined to determine compliance with bidding requirements and conditions. The proposals will be verified against all administrative requirements of the bid which include the completeness of the Standard Bidding Documents. Bidders who do not fulfil all the requirements or do not submit the required documents will be disqualified and not be evaluated further on compulsory requirements. The compliance requirements include the following:

- Registration on the national treasury central supplier database (CSD).
- Registration with CIDB on 2GB or higher.
- Standard bidding documents must be fully completed and signed, where the answer is not applicable, it must be indicated with N/A, failure to complete will result in disqualification.
- Standard bidding documents 1, 4, 6.1, 6.2, 8 and 9.

**NB: Failure to comply with the mandatory requirements will result in disqualification.**

## 6. EVALUATION PROCESS

The bid will be evaluated and adjudicated on two (2) different phases as follows:

- i. Phase 1: Mandatory Requirements
- ii. Phase 2: Price and BBBEE evaluation

### Phase 2: Price and BBBEE Evaluation in terms of 80/20 Preference Points System

- All bids will be evaluated on price and BBBEE only, as the Construction Industry Development Board (standard for uniformity in engineering and construction works contracts) for 2019 stipulates that bids that will be deemed simple/straightforward/routine works, no functionality criteria shall be specified in the tender data as per clause 4.3.2.1. of the CIDB regulation 2019.
- Only preferential point system and BBBEE will be applicable 80/20 preference points system. Allocation of points for B-BBEE status level is set out in table 2 below.

Phase 2: Preferential Point System	Points
Price	80
B-BBEE status level of contribution	20
<b>Total</b>	<b>100</b>

- Submit valid certified copy of B-BBEE certificate; or affidavit in case of Exempted Micro Enterprise (EME).

**Table 2: B-BBEE Status**

B-BBEE Status level of Contributor	Number of Points (80/20 system)
1	20
2	18
3	14
4	12
5	8
6	6
7	4
8	2
Non-compliant contributor	0

## **7. THE FOLLOWING CONDITIONS WILL APPLY TO THE SUCCESSFUL SERVICE PROVIDER**

- The service provider shall inform the IUCMA of any damages caused by the service provider's operation on the day such damages occur.
- Any damages to property as a result of the service provider's operation shall be the responsibility of the service provider.
- Should the damages not be rectified within the time agreed upon or to the satisfaction of the IUCMA, the institution reserves the right to repair or replace the damaged items and deduct these costs from any payment due to the service provider.
- All reasonable care shall be taken to prevent injury to people or damage to property by ensuring that equipment is properly maintained, and regular safety checks performed to ensure they are in good working order and equipped with the required safety devices.
- The service provider shall provide adequate barricades, signs and /or warning devices during the performance of the contract to protect employees, motorists and pedestrians. All placement of signs and barricades must conform the Traffic Safety Standards.
- Any accident, however minor, shall be verbally reported to the IUCMA followed by a written report within 24 hours.
- The service provider shall comply with the OHS Act.
- No portion of the work/ contract shall be sub-contracted or assigned without the approval and consent of the IUCMA.
- Awarding of the bid will be subject to the service provider's express acceptance of the general conditions of contract.
- The service provider worker/s must be registered with Unemployment insurance fund (UIF) under the company name of the service provider.
- The successful service provider agrees to keep confidential all records and information and not to disclose such records or information to any third party without the prior written consent of IUCMA.
- The IUCMA reserves the right to terminate the contract if there is clear evidence of non-performance and/or inability to deliver.
- IUCMA reserves the right not to make any appointment
- The successful service provider must submit a valid letter of good standing from the department of labour.
- The service provider must have **wireman's license** (Proof must be attached).
- The Service provider must issue a valid Certificate of Compliance (COC).

**NB: Bidders who are interested in site viewing are welcome to do so, however, it is not a compulsory requirement.**

**Interested bidders can contact technical person Mr C Sewela on 064 757 9244 or email to [sewelac@iucma.co.za](mailto:sewelac@iucma.co.za)**

ITEM NO	DESCRIPTION	UNIT	QUANTITY	RATE	AMOUNT
	<u>SECTION NO. 1</u>				
	<u>BILL No. 1</u>				
	<u>PRELIMINARIES</u>				
	<u>MANAGEMENT OF CONTRACT</u>				
1	Management of the works	Item	1		
<b>PRELIMINARIES &amp; GENERALS TOTAL CARRIED TO MAIN SUMMARY</b>					



<b><u>SECTION NO. 2</u></b>					
<b><u>BILL No. 1</u></b>					
<b><u>ALTERATIONS</u></b>					
<b><u>REMOVAL OF EXISTING WORK</u></b>					
<b>Break up and remove reinforced concrete including cutting off and removing reinforcement:</b>					
1	Concrete strip footing	m <sup>3</sup>	3		
2	Stone masonry wall on top of roof	m <sup>2</sup>	4		
<b>Break down and remove brickwork, etc.:</b>					
3	One brickwall in foundations	m <sup>2</sup>	12		
4	One brick wall.	m <sup>2</sup>	36		
<b>Take out and remove doors, windows, etc. including thresholds, sills, etc. (building up openings elsewhere).</b>					
5	Timber single door 813 x 2 032mm high	No	16		
6	Timber single door and frame 813 x 2 032mm high	No	2		
7	Glazed steel french door size overall 1626 x 2032mm high from one brick wall.	No	1		
<b>Alterations Total Carried Forward</b>					

8	Glass panes in existing windows and doors	m <sup>2</sup>	4		
	<b>Taking down and removing existing ceilings, etc including accessories complete</b>				
9	ComPOSITE ceiling boards of timber and uPvc etc,	m <sup>2</sup>	186		
<b>Alterations Total Carried Forward</b>					

	<b><u>METALWORK</u></b>			
	<b><u>SCREEDS</u></b>			
	Screeds steel trowelled, on concrete			
10	25mm Thick on floors and landings	m <sup>2</sup>	10	
	<b><u>PLUMBING AND DRAINAGE</u></b>			
	<b><u>WASTE UNIONS, ETC</u></b>			
	From approved supplier			
11	38mm CP waste	No	1	
	<b><u>TRAPS, ETC</u></b>			
	From approved supplier			
12	Brass CP bottle trap (Code: 52105000) with adjustment distance of 60 to 164mm. All as per Architects sanitary schedule and including all fittings to complete	No	4	
	<b><u>TAPS, VALVES, ETC</u></b>			
	From approved supplier			
13	Wall type sink mixer with aerated swivel outlet, 1/2" BSP male inlets, SANS 226 TYPE 2, with concealed connections (Code: Stella: 3366-041-10ST) all as per Architect sanitary specification, fitted and installed complete	No	1	
	<b><u>SANITARY PLUMBING</u></b>			
	Pipework			
14	Allow for removal of old and replacement with new of all sanitary plumbing pipework in connection with the plumbing installation	Item	1	
<b>Alterations Total Carried Forward</b>				

<b><u>PAINTWORK</u></b>					
<b><u>PAINTWORK, ETC TO NEW WORK</u></b>					
<b><u>ON WOOD</u></b>					
<b>Prepare and apply one coat wood primer and two coats eggshell enamel paint</b>					
15	On doors	m <sup>2</sup>	56		
16	Galvanised gutters, including accessories, etc	m	52		
17	Galvanised downpipes, including accessories, etc	m	84		
<b>Hacking up/off and removing tile floor and wall finishes including removing mortar bed or backing and preparing concrete or brick surfaces for new screed, plaster or tile finishes</b>					
18	Ceramic tiles to floors	m <sup>2</sup>	30		
19	Ceramic tiles to walls	m <sup>2</sup>	100		
<b>Taking out and removing piping, sanitary fittings, etc including disconnecting piping from fittings, blanking off and making good floor and wall finishes and prepare walls and floors to receive new finish (New finish elsewhere measured)</b>					
20	15mm chrome plated wash taps	No	2		
21	15mm chrome plated wall mounted underwall tap	No	5		
22	Vitreous china wash hand basin	No	6		
23	Vitreous china WC pan with cistern	No	5		
24	Stainless steel floor WC Pan with cistern	No	1		
25	Stainless steel double sink and drainer	No	1		
26	Double sink wash trough	No	1		
<b>Taking out and removing general sanitary fittings</b>					
27	Towel rail	No	1		
28	Toilet roll holder	No	4		
29	Soap dish	No	2		
<b>Alterations Total Carried to Summary</b>					

	<p><b><u>SECTION NO. 2</u></b></p> <p><b><u>BILL NO. 2</u></b></p> <p><b><u>MASONRY</u></b></p> <p><b><u>(CPAP WORK GROUP NO. 118 UNLESS OTHERWISE STATED)</u></b></p> <p><b><u>Tenderers are advised to study the "Construction Works : Specifications : General Specification (PW371-A) Edition 2.0â document before pricing this Bill of Quantities.</u></b></p> <p><b><u>BRICKWORK IN SUPERSTRUCTURE</u></b></p> <p>Brickwork in burnt clay NFP bricks in 3:1 cement mortar:</p>				
4	Half brick walls in beam filling	m <sup>2</sup>	12		
	<b>Masonry Total Carried to Summary</b>				

**BILL No. 3**  
**ROOF COVERINGS, ETC**

NOTE: Tenderers are advised to study the Model Preambles for Trades before pricing this bill

**CPAP WORK GROUP**

Unless otherwise stated in brackets at the end of relevant headings or at the end of relevant descriptions, all items in this Bill fall within Work Group No.124 of the Contract Price Adjustment Provisions.

**GENERAL SPECIFICATIONS**

NOTE:Tenderers are referred to PW371-A edition 2, "CONSTRUCTION WORKS: SPECIFICATION" as issued by Department of Public Works.NOTE:The use of trade names in this Bill simply serves to indicate a standard acceptable to the Department of Public Works. Any other similar and approved brand may be used.NOTE:It is the responsibility of the contractor to provide the principal agent with any or all materials to provetheir compliance with SABS - SANS specifications. This must be done as not to delay the works. Thesamples must be available for the duration of theproject until the last unit of its kind can be installed.

**SUPPLEMENTARY PREAMBLES**

**Fixing**

Fixing shall be done according to SABS 1200HB with minimum 225mm end laps

**Guarantees**

The contractor will be required to provide a written guarantee, stating that : 1. The roof sheeting is of the specified thickness 2. The client is indemnified against any defects, including colour deterioration for a minimum period of 15 years 3. The client is indemnified against any defects in terms of workmanship for a minimum period of 10 years

**PROFILED SHEETING OF METAL, FIBRE-CEMENT, PLASTIC, ETC.**

0,6mm Brownbuilt 'zincalume 'kclip lock concealed fix metal roof sheeting complete with matching flashings and trims, on Isover insulation panels (insulation elsewhere measured) fixed on top of timber purlins (roof elsewhere measured)

1	Roof covering with pitch not exceeding 25 degrees circular on elevation across the fall to 7.99m radius	m <sup>2</sup>	40
2	Rigde capping	m	15
3	Narrow and flute closers	m	35
4	External corner trim	m	20
<b>INSULATION</b>			
80mm Thick high density "Isover" rigid polystyrene foam boards			
6	Insulation panels secured to top of steel purlins under roof sheeting with staggered joints	m <sup>2</sup>	60

Roof Coverings, Etc Total Carried to Summary

<p><b><u>BILL No. 4</u></b></p> <p><b><u>CARPENTRY AND JOINERY</u></b></p> <p>NOTE: Tenderers are advised to study the Model Preambles for Trades before pricing this bill</p> <p><b><u>CPAP WORK GROUP</u></b></p> <p>Unless otherwise stated in brackets at the end of relevant headings or at the end of relevant descriptions, all items in this Bill fall within Work Group No.126 of the Contract Price Adjustment Provisions.</p> <p><b><u>GENERAL SPECIFICATIONS</u></b></p> <p>NOTE:Tenderers are referred to PW371-A edition 2, "CONSTRUCTION WORKS: SPECIFICATION" as issued by Department of Public Works.NOTE:The use of trade names in this Bill simply serves to indicate a standard acceptable to the Department of Public Works. Any other similar and approved brand may be used.NOTE:It is the responsibility of the contractor to provide the principal agent with any or all materials to provetheir compliance with SABS - SANS specifications. This must be done as not to delay the works. Thesamples must be available for the duration of theproject until the last unit of its kind can be installed.</p> <p><b><u>SUPPLEMENTARY PREAMBLES</u></b></p> <p><b>Particle board:</b></p> <p>Particle board shall comply with the following specifications: a) SABS 1300 Particle board: exterior and flooring type b) SABS 1301 Particle board: interior type</p> <p><b>Joinery</b></p> <p>Descriptions of frames shall be deemed to include frames, transomes, mullions, rails, etc</p> <p>Descriptions of hardwood joinery shall be deemed to include pelleting of bolt holes</p> <p><b>Timber Types:</b></p> <p>Hardwood and Softwood All hardwood shall be deemed te be Meranti. All softwood shall be deemed to be South African Pine</p> <p><b>Fixing</b></p> <p>Items described as "nailed" shall be deemed to be fixed with hardened steel nails or shot pins to brickwork or concrete</p> <p><b>Sizes:</b></p> <p>The Contractor shall make allowance in his prices for minor variances in stated finished sizes of timber doors, door members, door frames, architraves, etc, which are to match existing</p>				
<p>The specified sizes of wrought timbers are the net finished sized as required and the Contractor is to make such allowance for wrought faces as he deems necessary</p>				
<p><b>Carpentry and Joinery Total Carried Forward</b></p>				

**Decorative laminate finish:**

Laminate finish shall be glued under pressure. Edge strips shall be butt jointed at junctions with adjacent similar finish

**Method of measurement**

**Specification**

Prices are to include for all ironmongery, finishes, etc unless otherwise described

Prices are to include for the making of holes, etc to accommodate lighting, conduiting, pipes, sanitary fittings, etc

Prices are to include for approved silicone sealant at all junctions of work tops, side panels, etc with walls

**Work by others**

Tenderers must be aware of the following: The tenderer to also allow for any cuttings, openings, etc to accommodate fittings such as kitchen appliances, plumbing, etc The tenderer must therefore allow for any additional cost for the above-mentioned in his price.

**EAVES, VERGES, ETC**

**Pressed fibre-cement boards**

- |   |   |
|---|---|
| 1 | 15 x 225mm Fascias and barge boards including aluminium H-profile jointing strips |
| 2 | 15 x 225mm boards fixed to roof eaves   |

**DOORS, ETC**

**WROUGHT HARDWOOD TOP LIGHTS**

**FRAMED WROUGHT MERANTI 10 YEAR GUARANTEE DOORS ETC**

**Hardwood meranti doors**

- |   |                             |    |   |
|---|-----------------------------|----|---|
| 4 | 40mm Door 813 x 2032mm high | No | 4 |
| 5 | 40mm Door 900 x 2032mm high | No | 1 |

**SEMI-SOLID CORE FLUSH DOORS**

**Carpentry and Joinery Total Carried Forward**



	<b>TIMBER FITTINGS</b>				
	Shelving				
6	50mm thick x 400mm wide hardwood timber shelving	m			
	<b>Carpentry and Joinery Total Carried to Summary</b>				

**SECTION NO. 2**

**BILL No. 4**

**CEILINGS, PARTITIONS AND ACCESS FLOORING**

NOTE: Tenderers are advised to study the Model Preambles for Trades before pricing this bill

**CPAP WORK GROUP**

Unless otherwise stated in brackets at the end of relevant headings or at the end of relevant descriptions, all items in this Bill fall within Work Group No.129 of the Contract Price Adjustment Provisions.

**GENERAL SPECIFICATIONS**

NOTE:Tenderers are referred to PW371-A edition 2, "CONSTRUCTION WORKS: SPECIFICATION" as issued by Department of Public Works.NOTE:The use of trade names in this Bill simply serves to indicate a standard acceptable to the Department of Public Works. Any other similar and approved brand may be used.NOTE:It is the responsibility of the contractor to provide the principal agent with any or all materials to provetheir compliance with SABS - SANS specifications. This must be done as not to delay the works. Thesamples must be available for the duration of theproject until the last unit of its kind can be installed.

**SUPPLEMENTARY PREAMBLES**

**Descriptions**

Items described as "nailed" shall be deemed to be fixed with hardened steel nails or pins or shot pinned to brickwork or concrete.

Items described as "plugged" shall be deemed to include screwing to fibre, plastic or metal plugs at not exceeding 600mm centres, and where described as "bolted" the bolts have been given elsewhere.

**Bulkheads**

Bulkheads are those areas of the ceiling which are at a level differing from the general ceiling in a particular room or area and which generally occur along the perimeter of the room or area. Their purpose is either to conceal services or to create an architectural feature by changing levels.

Bulkheads will only be measured as such when they conform with the above description and when the horizontal or vertical dimensions do not exceed 1,200mm. Where these dimensions exceed 1,200mm the horizontal or vertical ceilings are included in the general ceiling measurements

Ceilings, Partitionings and Access flooring Total Carried Forward

<b>CEILING ETC</b>					
<b>INSULATION</b>					
Approved type mineral wool ceiling insulation in blanket form laid in single thickness					
1	135mm Insulation closely fitted and laid on top of brading between roof timbers etc	m <sup>2</sup>	80		
<b>NAILED UP CEILINGS</b>					
<b>Nailed up ceilings</b>					
6.4mm Gypsum plasterboard with taped edges fixed over joints and the whole finished with gypsum skim plaster trowelled to a smooth polished surface to the thickness recommended by the manufacturer					
2	Ceilings including 38 x 38mm timber brading at 300mm centres in one direction and hangers not exceeding 1m below timber soffits	m <sup>2</sup>	60		
3	Extra over ceilings for opening for light fittings	No	15		
4	Extra over ceiling for 600 x 500mm fast-trap trap door of 38 x 38mm wrought softwood rebated framing with two 38 x 38mm sawn softwood cross brading covered with ceiling board and fitted flush in opening	No	2		
<b>Gypsum plasterboard cornices</b>					
5	75mm Gypsum coved cornice to plasterboard ceiling	m	150		
<b>Ceilings, Partitionings and Access flooring Total Carried to Summary</b>					

**SECTION NO. 2**

**BILL No. 5**

**IRONMONGERY**

NOTE: Tenderers are advised to study the Model Preambles for Trades before pricing this bill

**CPAP WORK GROUP**

Unless otherwise stated in brackets at the end of relevant headings or at the end of relevant descriptions, all items in this Bill fall within Work Group No.132 of the Contract Price Adjustment Provisions.

**GENERAL SPECIFICATIONS**

NOTE: Tenderers are referred to PW371-A edition 2, "CONSTRUCTION WORKS: GENERAL SPECIFICATION" and PW371-B Edition 2.1 "CONSTRUCTION WORKS: PARTICULAR SPECIFICATION" which is not bound into these documents but available on the departments website. Rates for all work to be executed shall be deemed to include for all items so described in these documents. NOTE: The use of trade names in this Bill simply serves to indicate a standard acceptable to the Department of Public Works. Any other similar and approved brand may be used. NOTE: It is the responsibility of the contractor to provide the principal agent with any or all materials to prove their compliance with SABS - SANS specifications. This must be done as not to delay the works. The samples must be available for the duration of the project until the last unit of its kind can be installed.

SANS specifications and samples Materials and workmanship must comply with the following standards: 1. Locks, latches and associated furniture - SANS 4 2. Single action closers - SANS 1510 3. Padlocks - SANS 1533 4. Fasteners - SANS 1700 5. Ironmongery to fire doors - SANS 10400-T:2011 and 1253 6. Fire door closers must be CE marked to BS EN1154 7. Stainless steel ironmongery shall be of solid grade 304 stainless steel Samples of all ironmongery types must be provided for approval before installation

**SUPPLEMENTARY PREAMBLES**

**Manufacturers codes or references**

References to trade names or codes are used only to simplify detailing and identification. Various similar and approved products are available and can be substituted with prior approval from the architect.

**Finishes to ironmongery**

Where applicable finishes to ironmongery are indicated by suffixes in accordance with the following list BS Satin bronze lacquered CP Chromium plated SCP Satin chromium plated SE Silver enamelled GE Grey enamelled AS Anodised silver AB Anodised bronze AG Anodised gold ABL Anodised black PBPolished brass PLPolished and lacquered PTEpoxy coated SDSanded

Ironmongery Total Carried Forwrd

	<p><b>Fixing:</b></p> <p>Descriptions of wall mounted and floor standing ironmongery items shall be deemed to include for fixing in position and all fixing accessories. Descriptions of proprietary items shall be deemed to include fixing in position and all fixing accessories as specified by the manufacturer.</p> <p>All ironmongery items referenced to trade names or other approved must be manufactured and fixed in strict accordance with the manufacturers specification and fixing detail.</p> <p>Unless otherwise described all ironmongery shall be deemed to be fixed to soft- or hardwood.</p> <p><b><u>CATCHES, CABIN HOOKS, ETC</u></b></p> <p>From approved supplier</p>				
1	<p>Stainless steel hat and coat hook with rubber buffer (As per Dorma; Code: DHC-SS-031B ; or similar approved)</p>	No	5		
	<p><b><u>HANDLES</u></b></p> <p>From approved supplier</p>				
2	<p>Lever handle on rectangular 40 x 150mm high plate with sharp edges with cylinder cutout (Satin Chrome) (As per Dorma; Code: CB30 Cyl S.C; or similar approved)</p>	Sets	15		
	<p><b><u>LOCKS</u></b></p> <p>From approved supplier</p>				
3	<p>Stainless steel cylinder sash lock, case size 78 x 116.5mm high, fore-end size 22 x 168mm high, 57mm backset and 61mm centres (As per Dorma; Code: D036S SS; or similar approved)</p>	No	10		
4	<p>Stainless steel bathroom deadlock, case size 78 x 102mm high, fore-end size 22 x 155mm high and 57mm backset (As per Dorma; Code: D032D SS; or similar approved)</p>	No	6		
	<p><b><u>PUSH PLATES AND KICKING PLATES</u></b></p> <p>From approved supplier</p>				
5	<p>2.5mm Thick satin finished stainless steel plate, 813 x 200mm high, countersunk screwed along edges at not exceeding 200mm centres</p>	No	5		
	<p><b><u>DOOR CLOSERS</u></b></p> <p>From approved supplier</p>				
6	<p>Slide channel non hold open door closer with hydraulic speed control with the pull side fixed on door leaf and the push side fixed on the transom (Colour: Silver) (As per Dorma; Code: TS91B EN 3; or similar approved)</p>	No	4		
	<b>Ironmongery Total Carried Forawrd</b>				

**LETTERS, NAMEPLATES, ETC**

**Supplementary Preamble**

Photo luminescent fire and directional signs to comply with SANS: 1475 pt 1 & 2 and SANS 10400, Part T. Pictogram size 150 x 150mm. Signs to be framed single sided. Signs to be suspended from ceiling with clips and cables as required or adhesive-fixed to walls or doors with double-sided tape and clear silicone. Position of signage as indicated on Fire drawings

**GENERAL SIGNAGE**

**From approved supplier**

7 150 x 150mm stainless steel plate with male symbol (As per Dorma; Code: DSS-130 M; or similar approved)

No 1

8 150 x 150mm stainless steel plate with female symbol (As per Dorma; Code: DSS-131 F; or similar approved)

No 1

9 150 x 150mm stainless steel plate with male or female symbol (As per Dorma; Code: DSS-132 M/F; or similar approved)

No 1

**ROOM SIGNAGE**

**From approved supplier**

10 2mm Thick natural anodised aluminium tags, size 170 x 60mm with "KITCHEN" engraved, with the lettering size 22.5mm, Arial font with black infill, fixed to wall or door with double sided tape and clear silicone.

No 1

**SUNDRIES**

**From approved supplier**

11 Half moon floor mounted door stop (Nickel Plated) (As per Dorma; Code: DDS-NP-018; or similar approved)

No 12

**GRAB RAILS, ETC.**

12 32mm Diameter x 800mm girth grade 304 stainless steel straight disabled rail twice bent at 90 degrees including mounting brackets screwed and plugged to wall projecting 150mm.

No 1

13 32mm Diameter x 850mm girth dog leg side rail twice bent at 45 degrees including mounting brackets screwed and plugged to wall projecting 80mm.

No 1

**Ironmongery Total Carried to Summary**

<p><b><u>SECTION NO. 2</u></b></p> <p><b><u>BILL No. 6</u></b></p> <p><b><u>METALWORK</u></b></p> <p>NOTE: Tenderers are advised to study the Model Preambles for Trades before pricing this bill</p> <p><b><u>CPAP WORK GROUP</u></b></p> <p>Unless otherwise stated in brackets at the end of relevant headings or at the end of relevant descriptions, all items in this Bill fall within Work Group No.136 of the Contract Price Adjustment Provisions.</p> <p><b><u>GENERAL SPECIFICATIONS</u></b></p> <p>NOTE:Tenderers are referred to PW371-A edition 2, "CONSTRUCTION WORKS: SPECIFICATION" as issued by Department of Public Works.NOTE:The use of trade names in this Bill simply serves to indicate a standard acceptable to the Department of Public Works. Any other similar and approved brand may be used.NOTE:It is the responsibility of the contractor to provide the principal agent with any or all materials to provetheir compliance with SABS - SANS specifications. This must be done as not to delay the works. Thesamples must be available for the duration of theproject until the last unit of its kind can be installed.</p> <p><b><u>SUPPLEMENTARY PREAMBLES</u></b></p> <p>NOTE: Unless otherwise stated herein, all steel shall be hot dipped galvanised according to SABS 763 (System No 150 SABS 0120 Part 3). The galvaniser must be a member of the Hot Dip Galvanising Association of South Africa</p> <p>NOTE: All high tensile bolts, chemical expansion bolts and the like are to comply with minimum SABSspecifications</p> <p>NOTE: All handrails, balustrades, bollards, etc are to comply with the Local Authority and National Building Regulations</p> <p>NOTE: All dimensions to be checked on site by manufacturer before manufacturing commences. Any variations must be approved by the architect/engineer.</p> <p><b><u>Descriptions</u></b></p> <p>Descriptions of bolts shall be deemed to include nuts and washers. Descriptions of expansion and chemical expansion bolts shall be deemed to include nuts, washers and mortices in brickwork or concrete. The effective fixing length of expansion and chemical expansion bolts is the thickness of material being fixed to the masonry surface. Metalwork described as "holed for bolt(s)" shall be deemed to exclude the bolts unless otherwise described.</p> <p><b><u>Finishes</u></b></p> <p>Final product shall be free from all sharp edges All aluminium to be powder coated</p> <p><b>Metalwork Total Carried Forward</b></p>				
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1	<p><b>Ironmongery</b></p> <p>All ironmongery to be supplied and fixed by the subcontractor. Contractors are to provide samples for approval by the Architect of these ironmongery on submission of their tenders. All ironmongery shall be approved by the Architect prior to installation</p> <p><b>Sliding gear</b></p> <p>All sliding gear to sliding doors to be supplied by the subcontractor unless otherwise specified. Contractors are to provide samples for approval by the Architect of these sliding gear on submission of their tenders. All sliding gear shall be approved by the Architect prior to installation</p> <p><b>Joints and Sealants</b></p> <p>All joints in frames shall be made by mechanical means Acetoxy silicone sealant is to be provided for both sides of all internal and external windows and doors between the aluminum frames and brick wall or concrete column and between the aluminium frame and plaster finish</p> <p><b>Structural Support</b></p> <p>No structural support steelwork has been provided for, however should steelwork be necessary it must be sized and included in the cost of the relevant shop front. No exposed structural support steelwork will be permitted and all sections must be accommodated within the aluminium profile if necessary or cladded. Any additional support work deemed necessary by the contractor must be provided for. These costs must be allowed for in the rates provided in this tender document.</p> <p><b>Protection</b></p> <p>The contractor to ensure that allowances are made for sufficient protection against damage, etc as required until practical completion</p> <p><b>Cleaning</b></p> <p>The contractor to ensure that allowances are made for sufficient cleaning as required</p> <p><b>Glazing</b></p> <p>Contractors are to allow for thicker glass of the correct thickness at higher levels to ensure compliance in terms of wind loads, etc. Contractors are to allow for butt joints as indicated on architect's drawings</p> <p><b><u>PRESSED STEEL DOOR FRAMES (CPAP WG - 136)</u></b></p> <p>1,2mm Double rebated frames suitable for 110mm thick walls with two 100mm loose pin hinges per door</p> <p>Frame for door 900 x 2032mm high</p>	No	2		
	<b>Metalwork Total Carried to Summary</b>				



**SECTION NO. 2**

**BILL No. 7**

**PLASTERING**

NOTE: Tenderers are advised to study the Model Preambles for Trades before pricing this bill

**CPAP WORK GROUP**

Unless otherwise stated in brackets at the end of relevant headings or at the end of relevant descriptions, all items in this Bill fall within Work Group No.142 of the Contract Price Adjustment Provisions.

**GENERAL SPECIFICATIONS**

NOTE:Tenderers are referred to PW371-A edition 2, "CONSTRUCTION WORKS: SPECIFICATION" as issued by Department of Public Works.NOTE:The use of trade names in this Bill simply serves to indicate a standard acceptable to the Department of Public Works. Any other similar and approved brand may be used.NOTE:It is the responsibility of the contractor to provide the principal agent with any or all materials to provetheir compliance with SABS - SANS specifications. This must be done as not to delay the works. Thesamples must be available for the duration of theproject until the last unit of its kind can be installed.

**SUPPLEMENTARY PREAMBLES**

Plaster to include Grade 1 extinguished lime, dry mixed with cement at a minimum 5% of dry cement weight

**SCREEDS**

Screeds steel trowelled, on concrete

- 1 25mm Thick on floors and landings
- 2 Average 35mm thick on floors to falls and currents

Internal Plaster

Cement Plaster on Brickwork

- 3 On walls

m<sup>2</sup>

70

m<sup>2</sup>

m<sup>2</sup>

30

Plastering Total Carried to Summary

**SECTION NO. 2**

**BILL No. 8**

**TILING**

NOTE: Tenderers are advised to study the Model Preambles for Trades before pricing this bill

**CPAP WORK GROUP**

Unless otherwise stated in brackets at the end of relevant headings or at the end of relevant descriptions, all items in this Bill fall within Work Group No.144 of the Contract Price Adjustment Provisions.

**GENERAL SPECIFICATIONS**

NOTE:Tenderers are referred to PW371-A edition 2, "CONSTRUCTION WORKS: SPECIFICATION" as issued by Department of Public Works.NOTE:The use of trade names in this Bill simply serves to indicate a standard acceptable to the Department of Public Works. Any other similar and approved brand may be used.NOTE:It is the responsibility of the contractor to provide the principal agent with any or all materials to provetheir compliance with SABS - SANS specifications. This must be done as not to delay the works. Thesamples must be available for the duration of theproject until the last unit of its kind can be installed.

**SUPPLEMENTARY PREAMBLES**

**Descriptions**

Unless described as "fixed with adhesive to plaster (plaster elsewhere measured)" descriptions of tiling on brick or concrete walls, columns, etc shall be deemed to include 1:4 cement plaster backing and descriptions of tiling on concrete floors, etc shall be deemed to include 1:3 plaster bedding

**Repairs**

Repairs to damaged areas in the existing concrete surface bed or slab is to be done using "TAL Superscreed"

**Sealants, etc**

Tenders should include in their price for silicone sealant between all skirting tiles and floor tiles.

**Movement joints**

Tenders are to include in their price for soft joint and sealants in panels of 3 000 x 3 000mm maximum to floor tiling or in accordance with the manufacturer's requirements. Joints to be sealed with "Sikaflex Pro 2HP" after priming the joint with "Sika Primer". Where practical the bulk of the depth of the joint can be filled with 6mm diameter closed cell polyethylene chord.

**Grouting joints**

Joints to be 3 to 5mm maximum width

**Tiling Total Carried Forward**

<p><b>Prime Cost (PC) Sums</b></p> <p>Prime Cost (PC) Sums (if any) means an amount of money provided in the bills of quantities for material and goods to be obtained from a supplier nominated by the architect and to be fixed by the contractor (Clause 1.1 of Principal Building Agreement) The prime cost amount shall be omitted from the contract sum and the amounts actually paid by the contractor in respect of the purchase of the nett quantity of such items including delivery to site shall be added to the contract sum The contractor has to allow for labour, profit and waste in his rate over and above the PC amount</p> <p><b>Drawings and specifications</b></p> <p>Contractors are to confirm with the architect which other drawings should be taken into account with the execution of work described in this bill</p> <p><b><u>WALL TILING</u></b></p> <p>200 x 200mm Ceramic matt tiles (colour: charcoal) on plaster (PC Amount: R150/m2 ex. VAT for supply and delivery) including adhesive and flush pointed with grey tinted waterproof jointing compound</p> <p>200 x 200mm Ceramic matt tiles (colour: white) on plaster (PC Amount: R150/m2 ex. VAT for supply and delivery) including adhesive and flush pointed with white tinted waterproof jointing compound</p>					
2	On walls	m <sup>2</sup>	80		
3	On narrow widths	m <sup>2</sup>	5		
<p><b><u>FLOOR TILING</u></b></p> <p>200 x 200mm Full body porcelain tiles on screed (PC Amount: R280/m2 ex. VAT for supply and delivery) including adhesive and flush pointed with tinted waterproof jointing compound</p>					
4	On floors and landings	m <sup>2</sup>	35		
<b>Tiling Total Carried to Summary</b>					

**SECTION NO. 2**

**BILL No. 12**

**PLUMBING AND DRAINAGE**

NOTE: Tenderers are advised to study the Model Preambles for Trades before pricing this bill

**CPAP WORK GROUP**

Unless otherwise stated in brackets at the end of relevant headings or at the end of relevant descriptions, all items in this Bill fall within Work Group No.148 of the Contract Price Adjustment Provisions.

**GENERAL SPECIFICATIONS**

NOTE:Tenderers are referred to PW371-A edition 2, "CONSTRUCTION WORKS: SPECIFICATION" as issued by Department of Public Works.NOTE:The use of trade names in this Bill simply serves to indicate a standard acceptable to the Department of Public Works. Any other similar and approved brand may be used.NOTE:It is the responsibility of the contractor to provide the principal agent with any or all materials to prove their compliance with SABS - SANS specifications. This must be done as not to delay the works. These samples must be available for the duration of the project until the last unit of its kind can be installed.

**SUPPLEMENTARY PREAMBLES**

**Fixing**

Descriptions of wall mounted, floor standing, drop-in, etc type sanitary fittings shall be deemed to include fixing in position and all fixing accessories  
Descriptions of proprietary items shall include fixing in position and all fixing accessories as specified by the manufacturer

**Chasing**

Chasing pipes into new walls shall be regarded as "building in" and is not measured separately. The cost of chasing and making good shall be included in the rates for pipes

**Polycop polypropylene pipes**

Polypropylene pipes 54mm diameter and under shall be seamless copper coloured Class 16 pipes jointed with "Fast-fuse" heat welded thermoplastic or brass compression fittings as designed for use with copper pipes as stated

Pipes shall be firmly fixed to walls, etc with coloured nylon snap-in pipe clips with provision for accommodating thermal movement and jointed and fixed strictly in accordance with the manufacturer's instructions

All pipe diameters are nominal external

**uPVC pipes and fittings**

Plumbing and Drainage Total Carried Forward

<p>Sewer and drainage pipes and fittings shall be jointed and sealed with butyl rubber rings Soil, waste and vent pipes and fittings shall be solvent weld jointed</p> <p><u>uPVC pressure pipes and fittings</u></p> <p>Pipes for water supply shall be of the class stated Pipes of 40mm diameter and smaller shall be plain ended with solvent welded uPVC loose sockets and fittings Pipes of 50mm diameter and greater shall have sockets and spigots with push-in type integral rubber ring joints. Bends shall be uPVC and all other fittings shall be cast iron, all with similar push-in type joints</p> <p><u>Copper pipes</u></p> <p>Pipes shall be hard drawn and half hard pipes of the class stated. Class 0 (thin walled hard drawn) pipes shall not be bent. Class 1 (thin walled half-hard), class 2 (half-hard) and class 3 (heavy walled half-hard) pipes shall only be bent with benders with inner and outer formers on approval from the enginner Fittings to copper waste, vent and anti-syphon pipes and capillary solder fittings shall be "Cobra Watertech" type. Capillary solder fittings shall comply with ISO 2016</p> <p><u>Fixing of pipes</u></p> <p>Unless specifically otherwise stated, descriptions of pipes shall be deemed to include fixing to walls etc, casting in, building in or suspending not exceeding 1m below suspension level</p> <p><u>Reducing fittings</u></p> <p>Where fittings have reducing ends or branches they are described as "reducing". In the case of pipes with diameters not exceeding 60mm only the largest end or branch size is given. Should the contractor wish to use other fittings and bushes or reducers he may do so on the understanding that no claim in this regard will be entertained. In the case of pipes with diameters exceeding 60mm all sizes are given and no claim for extra bushes, reducers, etc will be entertained</p> <p><u>Wire gratings</u></p> <p>Descriptions of gutter outlets, etc shall be deemed to include wire balloon gratings</p> <p><u>Exposed concrete surfaces</u></p> <p>Exposed surfaces of concrete stormwater channels, cover slabs, inspection eye marker slabs, gully tops, cleaning eye tops, catchpits, inspection chambers, etc shall be finished smooth with plaster</p> <p><u>Excavations</u></p> <p>No claim for rock excavation will be entertained unless the Contractor has timeously notified the quantity surveyor thereof prior to backfilling "Soft rock" and "hard rock" shall be as defined in "Earthworks"</p> <p><u>Laying, backfilling, bedding, etc of pipes</u></p>				
<p>Plumbing and Drainage Total Carried Forward</p>				

	<p>Pipes shall be laid and bedded and trenches shall be carefully backfilled in accordance with the manufacturer's instructions</p> <p>Where no manufacturer's instructions exist pipes shall be laid in accordance with Clauses 5.1 and 5.2 of each of the following: SABS 1200 L : Medium-pressure pipelines LD : Sewers LE : Stormwater drainage Pipe trenches, etc shall be backfilled in accordance with Clauses 3, 5.5, 5.6, 5.7 and 7 of:- Allow for backfilling of trenches with imported sand filling- SABS 1200 DB : Earthworks (Pipe trenches) Pipes shall be bedded in accordance with Clauses 3.1 to 3.4.1, 5.1 to 5.3 and 7 of:- SABS 1200 LB : Bedding (Pipes) Unless otherwise described bedding of rigid pipes shall be Class B bedding</p> <p><b>Flush pans</b></p> <p>Flush pans shall have straight or side outlets and "P" or "S" traps as necessary</p> <p><b>Stainless steel basins, sinks, wash troughs, urinals, etc</b></p> <p>Units shall have standard aprons on all exposed edges and tiling keys against walls where applicable</p> <p><b>Waste unions</b></p> <p>Descriptions of waste unions shall be deemed to include rubber or vulcanite plugs and chains fixed to fittings</p> <p><b>Design responsibility</b></p> <p>The contractor shall be responsible for the design of the plumbing and drainage reticulation.</p> <p><b>RAINWATER DISPOSAL</b></p> <p><b>Factory-coated aluminium gutters and downpipes</b></p> <p><b>0,8mm Thick factory-coated aluminium downpipes and accessories, all in accordance with architect's specifications</b></p> <p>1 125mm Diameter downpipes</p> <p>2 Extra over for 125mm Bends</p> <p>3 Extra over for 125mm Shoe</p> <p>4 Extra over for 125mm Swan neck</p>				
	<p><b>Plumbing and Drainage Total Carried Forward</b></p>				

**SANITARY FITTINGS**

NOTE: Prices for sanitary fittings fixed to walls or abutting walls shall include for sealing against walls with silicone sealing compound. This shall apply to wash hand basins, sinks and drainers, urinals, WC cisterns, wash troughs, shower trays and the like.

**Sink**

- 9 Double end bowl sink 1 200 x 500mm wide stainless steel satin finish (Code: QLX 621--120), inset kitchen sink, reversible drainer including plumbing kit (connectors, traps, bends, etc) (Code: 112.0166). All as per Architects sanitary schedule and including all fittings to complete

No 1

**Basin**

- 10 Fine fireclay 630 x 500mm rectangular basin with semi-punched tapholes (single taphole needed), integrated overflow, and chainstay hole through the centre semi-punched taphole. Install with half pedestal with two 6mm fixing screws. All as per Architects sanitary schedule and including all fittings to complete

No 3

- 11 340 x 350 x 125mm Deep single tap hole vandal resistant wash hand basin similar to coastal manufacturing ove model osb 1a/125 fixed to wall complete with and including chromium plated waste union, integrated overflow, chain and stay, vulcanite plugs, bolts, fixing in position and connecting complete as per manufacturer's instructions and SAPS "Five Star" Specification (taps elsewhere).

No 1

**WCs**

- 12 White vitreous china 90° outlet with top inlet closed rim back-to-wall pan with exposed flush valve, with double flap heavy duty plastic seat (flush valve and flush pipe elsewhere). All as per Architects sanitary schedule and including all fittings to complete the full installation.

No 3

Protea Paraplegic" code 7502 vitreous china pan with matching 9 litre cistern code 710539 complete with lid, fittings and purpose made chromium plated side flushlever mounted on wall adjacent to cistern

No 1

**Urinal**

- 13 Vitreous china wall hung urinal with top inlet (Code: 705126), overall size 565 x 275 x 310 mm with top inlet fittings (Code: 705420) including a 38 mm CP domical grating, a spreader (with a 20mm diameter thread), and two hanger brackets. All as per Architects sanitary schedule and including all fittings to complete

No 1

**Plumbing and Drainage Total Carried Forward**

<b><u>BATHROOM FITTINGS</u></b>				
<b>From approved supplier</b>				
14	Wall mounted paper towel dispenser with waste bin combination, size 1 145 x 408 x 169mm, manufactured from 18/10 Stainless Steel, satin finish, with a material thickness of 0.8mm and seamed welded upper and lower edges, a capacity of 500-800 towels depending on type & folding, with approximately 23 litre capacity waste bin fixed to wall incl. stainless steel screws and dowels. (Code: RODX602E)			
15	Wall mounted liquid soap dispenser, size 200 x 85 x 140mm, manufactured from 18/10 Stainless Steel, satin finish, with a deep drawn lid, welded body and cylinder lock with standard key, with a replaceable 1 litre polyethylene container which is suitable for liquid and antiseptic soaps and lotions, fixed to wall incl. stainless steel screws and dowels. (Code: RODX619)	No		2
16	Wall mounted double toilet paper holder with spindle system, size 144 x 138 x 310mm, manufactured from 0.8mm thick 15/10 Stainless Steel, satin finish, to take two rolls with maximum 120mm x, with the reserve roll non visible that drops automatically into the dispensing position when required, the body of the dispenser is welded with a single piece deep drawn lid and cylinder lock with a standard key, complete including all stainless steel screws and dowels.	No		3
17	Electric Hand Dryer: Touch free electronic warm air hand dryer for wall mounting, stainless steel, surface satin finished, material thickness 1.2 mm, infrared sensor activity for non-touch operation, sensor range adjustable from 10 to 30 cm, cable and plug not included.			
<b><u>SANITARY PLUMBING</u></b>				
<b>Class 12 uPVC pipes chased in walls, etc including supports</b>				
18	50mm Pipes	m		12
19	110mm Pipes	m		6
<b>Extra over uPVC pipes for fittings</b>				
20	50mm Bend	No		2
21	50mm Inspection bend	No		2
22	110mm Pan connector	No		6
<b>Sundries</b>				
23	Testing waste pipe system	Item		1
<b><u>COLD WATER SUPPLIES</u></b>				
<b>Class 0 copper pipes chased in walls, etc including supports</b>				
24	15mm Pipes	m		66
25	20mm Pipes	m		35
<b>Extra over copper pipes and fittings</b>				
26	15mm Fittings to sanitary appliances	No		48
28	20mm Fittings to sanitary appliances	No		22
<b>Plumbing and Drainage Total Carried to Summary</b>				



	<p><b>SECTION NO. 2</b></p> <p><b>BILL NO. 13</b></p> <p><b>GLAZING</b></p> <p><b>(CPAP WORK GROUP NO. 150 UNLESS OTHERWISE STATED)</b></p> <p>Tenderers are advised to study the "Construction Works : Specifications : General Specification (PW371-A) Edition 2.05 document before pricing this Bill of Quantities.</p> <p><b>GLAZING TO STEEL WITH PUTTY</b></p> <p><b>4mm Clear float glass:</b></p>				
1	<p>Panes exceeding 0,5m2 and not exceeding 2m2.</p> <p><b>4mm Obscure glass:</b></p>	m <sup>2</sup>	4		
2	<p>Panes exceeding 0,5m2 and not exceeding 2m2.</p>	m <sup>2</sup>	3		
	<b>Glazing Total Carried to Summary</b>				

**SECTION NO. 2**

**BILL No. 14**

**PAINTWORK**

NOTE: Tenderers are advised to study the Model Preambles for Trades before pricing this bill

**CPAP WORK GROUP**

Unless otherwise stated in brackets at the end of relevant headings or at the end of relevant descriptions, all items in this Bill fall within Work Group No.152 of the Contract Price Adjustment Provisions.

**GENERAL SPECIFICATIONS**

NOTE:Tenderers are referred to PW371-A edition 2, "CONSTRUCTION WORKS: SPECIFICATION" as issued by Department of Public Works.NOTE:The use of trade names in this Bill simply serves to indicate a standard acceptable to the Department of Public Works. Any other similar and approved brand may be used.NOTE:It is the responsibility of the contractor to provide the principal agent with any or all materials to prove their compliance with SABS - SANS specifications. This must be done as not to delay the works. The samples must be available for the duration of the project until the last unit of its kind can be installed.

**PREPARATORY WORK TO EXISTING WORK**

**Previously painted plastered surfaces**

Surfaces shall be thoroughly washed down and allowed to dry completely before any paint is applied. Blistered or peeling paint shall be completely removed and cracks shall be opened, filled with a suitable filler and finished smooth.

**Previously painted metal surfaces**

Surfaces shall be thoroughly rubbed and cleaned down. Blistered or peeling paint shall be completely removed down to bare metal.

**Previously painted wood surfaces**

Surfaces shall be thoroughly cleaned down. Blistered or peeling paint shall be completely removed and cracks and crevices shall be primed, filled with suitable filler and finished smooth. Sand down the timber to a matt finish using 120grit paper and finishing off with a 22grit paper. Dust off

**Paintwork Total Carried Forward**

**FIBRE-CEMENT**

Clean down, prepare, stop, paint all screw heads with primer for steel, apply one coat alkali resistant primer and two coats exterior quality styrene acrylic matt finish paint on:

4 Fascia boards.

m<sup>2</sup>

49

5 Ceilings

m<sup>2</sup>

180

**Paintwork Total Carried to Summary**

**SUMMARY OF BUILDING WORKS**

1	Alterations	Page		
2	Masonry	Page		
3	Roof Coverings, etc	Page		
4	Carpentry and Joinery	Page		
5	Ceilings, Partitions, Access Flooring	Page		
6	Ironmongery	Page		
7	Metalwork	Page		
8	Plastering	Page		
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10	Plumbing and Drainage	Page		
11	Glazing	Page		
15	Paintwork	Page		
<b>BUILDING WORKS TOTAL CARRIED TO FINAL SUMMARY</b>				

**SECTION NO. 3**

**BILL No. 1**

**EXTERNAL WORKS**

NOTE: Tenderers are advised to study the model preambles for trades before

**CPAP WORK GROUP**

Unless otherwise stated in brackets at the end of relevant headings or at the end of relevant descriptions, all items in this Bill fall within Work Group No.154 of the Contract Price Adjustment Provisions.

**GENERAL SPECIFICATIONS**

Tenderers are referred to PW371-A edition 2, "CONSTRUCTION WORKS: SPECIFICATION" as issued by Department of Public Works. The use of trade names in this Bill simply serves to indicate a standard acceptable to the Department of Public Works. Any other similar and approved brand may be used. It is the responsibility of the contractor to provide the principal agent with any or all materials to prove their compliance with SABS - SANS specifications. This must be done as not to delay the works. These samples must be available for the duration of the project until the last unit of its kind can be installed.

Tenderers are to study the engineer's specification document, CIVIL ENGINEERING SERVICES WORKS SPECIFICATION, attached to this Tender document before pricing this bill of quantities. No claims will be entertained where the tenderer's price is not based on the specifications as outlined in the specification document

**SUPPLEMENTARY PREAMBLES**

**General**

Wherever possible abridged descriptions have been used for those items in this Bill which appear under the main trade headings in subsequent Bills. The full descriptions of these items in the Preambles, as referred to above, to the various trade bills are to, and do apply equally to this section. The descriptions are generally in accordance with the most recent edition of The Standard System for Measuring Building Work. Special reference is made to SABS 1200 specifications for civil works. Special reference is made to Specifications and details of Department of Public Works Drainage Detail (December 1998). Special reference is made to Specifications of Materials and Methods to be used of Department of Public Works (DP 371)

**Protection of existing services**

The contractor must make allowance against the relevant items for the following: (a) Necessary care to be taken when excavating near existing services in or across the path of excavations (b) Protection and maintaining such service in operation by means of temporary supports or shoring as necessary (c) Delays and disruption of the progress of the work due to the existence of the service (d) Repairs necessitated by damage caused by the contractor

**External Works Total Carried Forward**

	<p><b>Controlling and re-routing of traffic</b></p> <p>The contractor must make allowance next to the relevant item for the following: (a) Temporary road traffic signs required for controlling traffic, where and when required (b) Construction and maintenance of bypass/es and associated facilities where and when required (c) Warning lights, flagmen, barricades where and when required (d) Ensure that the road is open at the end of each day's work and is left in good and safe trafficable condition complete with signs and the necessary protection facilities</p> <p><b>SABS specifications references</b></p> <p>Where reference is made to SABS 1200 specifications (all sections) it will be deemed to exclude clause 8 "Measurements and Payments"</p> <p><b>Nature of ground</b></p> <p>Descriptions of excavations shall be deemed to include all ground conditions classifiable as "earth" Conditions of a more difficult character are indicated and these are separately measured.</p> <p><b>Carting away of excavated material</b></p> <p>Descriptions of carting away of excavated material shall be deemed to include loading excavated material onto trucks directly from the excavations or, alternatively, from stock piles situated on the building site</p> <p><b>Type and quality of material supplied by the Contractor</b></p> <p>The type and quality of imported materials G3, G4, G5 &amp; G7 supplied by the contractor must comply with TRH 14 "Guidelines for road and construction materials" issued by CSIR Where sand is substituted for imported material type G7, or where sand is in situ, the compaction is to be 100% Mod AASHTO density to a depth of 400mm for in-situ sand</p>				
<b>External Works Total Carried Forward</b>					
1	<p><b>150 x 300mm Half-battered concrete barrier kerb (SABS 927 Fig. 3) jointed and pointed in 5:1 cement mortar and bedded in 15mpa concrete including all necessary excavation, backfilling, carting away, continuous concrete haunching on curves, concrete haunching at joints on straights, etc.:</b></p> <p>Covered carport complete with sheet metal roof covering</p> <p><b><u>FENCING AND SECURITY GATES (CPAP WG - 136)</u></b></p> <p>Rates for fencing are to include for taking all necessary precautions to ascertain position of and preventing damage to services in ground over which such fencing is to be constructed. Nevertheless, the Contractor shall bear the full responsibility for any such damage to services which may occur and the cost of consequent repairs shall be for the Contractor's account, and rates shall include for the occurrence of this risk. The Contractor is to allow for leveling, filling and excavating to maintain a regular ground level at finished ground level and the bottom of the fencing.</p>	No	5		

	<p>Clear see through mesh fence, Clear-Vu or similar approved by architect, with powder-coated finish (colour to be specified by architect), in 3 297mm x 2 400mm panels reinforced with 4 x 50mm deep "V" formation horizontal recessed bands, 2 x 75mm 70" flanges along sides (internal fixtures - anti vandal) and 1 x 90" flanges along top and 1 x 30" toe with 3 000mm high taper locking posts 85 x 45mm (including locking recess mechanism) and posts sealed with UV stabilized polymer cap, complete with hot dipped galvanized, marine fusion bond coated (acid midified) finish, fence embedded in 400mm x 600mm deep 15MPa/19mm stone concrete footing and a 200 x 200mm anti-burrow concrete beam, including all excavations, backfilling, etc. Electrical fencing to be fixed onto Clear-Vu fence (measured elsewhere)</p>				
2	<p>Motorized security sliding gate 4 200 x 1 800mm high overall including heavy duty rail, inclusive of gate posts with stays set in and including rails, 500 x 500 x 500mm concrete bases, etc</p>	No	1		
External Works Total Carried to Final Summary					

1	<p><b>ELECTRICAL INSTALLATION SCOPE OF WORKS</b></p> <p><b>General</b>  Install New distribution boards and upgrade electrical meter  Allow for additional surge arrestors and breakers  Install new external lighting around the building  Remove existing lights and replace with new flouriscent  Rewire the whole building and provide power skirting with additional power points in all offices</p> <p>Test and issue CoCs for each Db and related installation.</p> <p>Electrical works</p>	Prov	1		
12	<b>Electrical Installations Total carried to summary</b>				



<b>MECHANICAL WORKS</b>					
	<b>HVAC</b>				
1	Disconnect Old units & remove	No	4		
2	Supply and install new 12000 BTU	No	5		
	<b>Wet Services</b>				
5	Remove existing gysers, supply and install new 150L gysers	No	1		
6	Install cold water supply Copper pipes to geyser and users	sum	1		
7	Install hot water supply Copper pipes to geyser and users	sum	1		
<b>Mechanical Works Carried to Final Summary</b>					

<b>FINAL SUMMARY</b>		
	<b>DESCRIPTION</b>	<b>Amount</b>
1	<b>PRELIMINARIES &amp; GENERALS</b>	
2	<b>BUILDING WORKS (Ceiling and roof sheets only, take out window and close with bricks (dressing room) in the inside of Managers office to create records room, change door handles and keys )</b>	
3	<b>EXTERNAL WORKS(Hand rail along staircase; 5 car carpots, gates to work properly and motorized)</b>	
4	<b>ELECTRICAL WORKS(plugs, DB box, all lights, check wiring)</b>	
5	<b>MECHANICAL WORKS(Gyser and 5 aircons, switches, plugs and cabling)</b>	
	<b>SUB-TOTAL 1</b>	
	<b>ADD CONTINGENCIES @ 5%</b>	
	<b>SUB-TOTAL 2</b>	
	<b>ADD: VALUE ADDED TAX @ 15%</b>	
<b>TOTAL PRICE</b>		

## SBD 4: DECLARATION OF INTEREST

1. Any legal person, including persons employed by the state<sup>1</sup>, or persons having a kinship with persons employed by the state, including a blood relationship, may make an offer or offers in terms of this invitation to bid (includes an advertised competitive bid, a limited bid, a proposal or written price quotation). In view of possible allegations of favouritism, should the resulting bid, or part thereof, be awarded to persons employed by the state, or to persons connected with or related to them, it is required that the bidder or his/her authorised representative declare his/her position in relation to the evaluating/adjudicating authority where-
- the bidder is employed by the state; and/or
  - the legal person on whose behalf the bidding document is signed, has a relationship with persons/a person who are/is involved in the evaluation and or adjudication of the bid(s), or where it is known that such a relationship exists between the person or persons for or on whose behalf the declarant acts and persons who are involved with the evaluation and or adjudication of the bid.

2. In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.

2.1. Full Name of bidder or his or her representative: .....

2.2. Identity Number:.....

2.3. Position occupied in the Company (director, trustee, shareholder<sup>2</sup>, member): .....

2.4. Registration number of company, enterprise, close corporation, partnership agreement or trust:.....

2.5. Tax Reference Number: .....

2.6. VAT Registration Number: .....

2.6.1. The names of all directors / trustees / shareholders / members, their individual identity numbers, tax reference numbers and, if applicable, employee / PERSAL numbers must be indicated in paragraph 3 below.

2.7. Are you or any person connected with the bidder presently employed by the state? YES / NO

2.7.1 If so, furnish the following particulars:

Name of person / director / trustee / shareholder/ member: .....

Name of state institution at which you or the person connected to the bidder is employed : .....

Position occupied in the state institution: .....

Any other particulars:  
 .....  
 .....  
 .....

<sup>1</sup>"State" means –

- (a) any national or provincial department, national or provincial public entity or constitutional institution within the meaning of the Public Finance Management Act, 1999 (Act No. 1 of 1999);
- (b) any municipality or municipal entity;
- (c) provincial legislature;
- (d) national Assembly or the national Council of provinces; or
- (e) Parliament.

<sup>2</sup>"Shareholder" means a person who owns shares in the company and is actively involved in the management of the enterprise or business and exercises control over the enterprise.

2.7.2	If you are presently employed by the state, did you obtain the appropriate authority to undertake remunerative work outside employment in the public sector?	YES	NO
2.7.2.1	If yes, did you attach proof of such authority to the bid document? (Note: Failure to submit proof of such authority, where applicable, may result in the disqualification of the bid.	YES	NO
2.7.2.2	If no, furnish reasons for non-submission of such proof:		
2.8	Did you or your spouse, or any of the company's directors / trustees / shareholders / members or their spouses conduct business with the state in the previous twelve months?	YES	NO
2.8.1	If so, furnish particulars:		
2.9	Do you, or any person connected with the bidder, have any relationship (family, friend, other) with a person employed by the state and who may be involved with the evaluation and or adjudication of this bid?	YES	NO
2.9.1	If so, furnish particulars:		
2.10	Are you, or any person connected with the bidder, aware of any relationship (family, friend, other) between any other bidder and any person employed by the state who may be involved with the evaluation and or adjudication of this bid?	YES	NO
2.10.1	If so, furnish particulars.		
2.11	Do you or any of the directors / trustees / shareholders / members of the company have any interest in any other related companies whether or not they are bidding for this contract?	YES	NO
2.11.1	If so, furnish particulars:		

**3 Full details of directors / trustees / members / shareholders.**

Full Name	Identity Number	Personal Income Tax Reference Number	State Employee Number / Persal Number

#### 4. DECLARATION

I, THE UNDERSIGNED (NAME).....

CERTIFY THAT THE INFORMATION FURNISHED IN PARAGRAPHS 2 and 3 ABOVE IS CORRECT.  
I ACCEPT THAT THE STATE MAY REJECT THE BID OR ACT AGAINST ME SHOULD THIS DECLARATION PROVE TO BE

FALSE.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of bidder

## **SBD 6.1 PREFERENCE POINTS CLAIM FORM IN TERMS OF THE PREFERENTIAL PROCUREMENT REGULATIONS 2017**

This preference form must form part of all bids invited. It contains general information and serves as a claim form for preference points for Broad-Based Black Economic Empowerment (B-BBEE) Status Level of Contribution

**NB: BEFORE COMPLETING THIS FORM, BIDDERS MUST STUDY THE GENERAL CONDITIONS, DEFINITIONS AND DIRECTIVES APPLICABLE IN RESPECT OF B-BBEE, AS PRESCRIBED IN THE PREFERENTIAL PROCUREMENT REGULATIONS, 2017.**

### **1. GENERAL CONDITIONS**

1.1 The following preference point systems are applicable to all bids:

- the 80/20 system for requirements with a Rand value of up to R50 000 000 (all applicable taxes included); and
- the 90/10 system for requirements with a Rand value above R50 000 000 (all applicable taxes included).

1.2

- a) The value of this bid is estimated to **not exceed** R50 000 000 (all applicable taxes included) and therefore the ~~80/20~~ preference point system shall be applicable; or
- b) Either the 80/20 or 90/10 preference point system will be applicable to this tender (*delete whichever is not applicable for this tender*).

1.3 Points for this bid shall be awarded for:

- (a) Price; and
- (b) B-BBEE Status Level of Contributor.

1.4 The maximum points for this bid are allocated as follows:

	<b>POINTS</b>
<b>PRICE</b>	<b>80</b>
<b>B-BBEE STATUS LEVEL OF CONTRIBUTOR</b>	<b>20</b>
<b>Total points for Price and B-BBEE must not exceed</b>	<b>100</b>

1.5 Failure on the part of a bidder to submit proof of B-BBEE Status level of contributor together with the bid, will be interpreted to mean that preference points for B-BBEE status level of contribution are not claimed.

1.6 The purchaser reserves the right to require of a bidder, either before a bid is adjudicated or at any time subsequently, to substantiate any claim in regard to preferences, in any manner required by the purchaser.

## 2. DEFINITIONS

- (a) "**B-BBEE**" means broad-based black economic empowerment as defined in section 1 of the Broad-Based Black Economic Empowerment Act;
- (b) "**B-BBEE status level of contributor**" means the B-BBEE status of an entity in terms of a code of good practice on black economic empowerment, issued in terms of section 9(1) of the Broad-Based Black Economic Empowerment Act;
- (c) "**bid**" means a written offer in a prescribed or stipulated form in response to an invitation by an organ of state for the provision of goods or services, through price quotations, advertised competitive bidding processes or proposals;
- (d) "**Broad-Based Black Economic Empowerment Act**" means the Broad-Based Black Economic Empowerment Act, 2003 (Act No. 53 of 2003);
- (e) "**EME**" means an Exempted Micro Enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- (f) "**functionality**" means the ability of a tenderer to provide goods or services in accordance with specifications as set out in the tender documents.
- (g) "**prices**" includes all applicable taxes less all unconditional discounts;
- (h) "**proof of B-BBEE status level of contributor**" means:
  - 1) B-BBEE Status level certificate issued by an authorized body or person;
  - 2) A sworn affidavit as prescribed by the B-BBEE Codes of Good Practice;
  - 3) Any other requirement prescribed in terms of the B-BBEE Act;
- (i) "**QSE**" means a qualifying small business enterprise in terms of a code of good practice on black economic empowerment issued in terms of section 9 (1) of the Broad-Based Black Economic Empowerment Act;
- 
- (j) "**rand value**" means the total estimated value of a contract in Rand, calculated at the time of bid invitation, and includes all applicable taxes;

## 3. POINTS AWARDED FOR PRICE

### 3.1 THE 80/20 OR 90/10 PREFERENCE POINT SYSTEMS

A maximum of 80 or 90 points is allocated for price on the following basis:

**80/20**                      **or**                      **90/10**

$$P_s = 80 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right) \quad \text{or} \quad P_s = 90 \left( 1 - \frac{P_t - P_{\min}}{P_{\min}} \right)$$

Where

$P_s$  = Points scored for price of bid under consideration

$P_t$  = Price of bid under consideration

$P_{\min}$  = Price of lowest acceptable bid

**4. POINTS AWARDED FOR B-BBEE STATUS LEVEL OF CONTRIBUTOR**

4.1 In terms of Regulation 6 (2) and 7 (2) of the Preferential Procurement Regulations, preference points must be awarded to a bidder for attaining the B-BBEE status level of contribution in accordance with the table below:

B-BBEE Status Level of Contributor	Number of points (90/10 system)	Number of points (80/20 system)
1	10	20
2	9	18
3	6	14
4	5	12
5	4	8
6	3	6
7	2	4
8	1	2
Non-compliant contributor	0	0

**5. BID DECLARATION**

5.1 Bidders who claim points in respect of B-BBEE Status Level of Contribution must complete the following:

**6. B-BBEE STATUS LEVEL OF CONTRIBUTOR CLAIMED IN TERMS OF PARAGRAPHS 1.4 AND 4.1**

6.1 B-BBEE Status Level of Contributor: . = .....(maximum of 10 or 20 points)  
 (Points claimed in respect of paragraph 7.1 must be in accordance with the table reflected in paragraph 4.1 and must be substantiated by relevant proof of B-BBEE status level of contributor.)

**7. SUB-CONTRACTING**

7.1 Will any portion of the contract be sub-contracted?

*(Tick applicable box)*

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

7.1.1 If yes, indicate:

- i) What percentage of the contract will be subcontracted.....%
- ii) The name of the sub-contractor.....
- iii) The B-BBEE status level of the sub-contractor.....
- iv) Whether the sub-contractor is an EME or QSE

*(Tick applicable box)*

YES	<input type="checkbox"/>	NO	<input type="checkbox"/>
-----	--------------------------	----	--------------------------

v) Specify, by ticking the appropriate box, if subcontracting with an enterprise in terms of Preferential Procurement Regulations,2017:



<b>Designated Group: An EME or QSE which is at least 51% owned by:</b>	<b>EME ✓</b>	<b>QSE ✓</b>
Black people		
Black people who are youth		
Black people who are women		
Black people with disabilities		
Black people living in rural or underdeveloped areas or townships		
Cooperative owned by black people		
Black people who are military veterans		
<b>OR</b>		
Any EME		
Any QSE		

**8. DECLARATION WITH REGARD TO COMPANY/FIRM**

8.1 Name of company/firm:.....

8.2 VAT registration number:.....

8.3 Company registration number:.....

8.4 TYPE OF COMPANY/ FIRM

Partnership/Joint Venture / Consortium

One person business/sole propriety

Close corporation

Company

(Pty) Limited

[TICK APPLICABLE BOX]

8.5 DESCRIBE PRINCIPAL BUSINESS ACTIVITIES

.....  
.....  
.....

8.6 COMPANY CLASSIFICATION

Manufacturer

Supplier

Professional service provider

Other service providers, e.g. transporter, etc.

[TICK APPLICABLE BOX]

8.7 Total number of years the company/firm has been in business:.....

8.8 I/we, the undersigned, who is / are duly authorised to do so on behalf of the company/firm, certify that the points claimed, based on the B-BBE status level of contributor indicated in paragraphs 1.4 and 6.1 of the foregoing certificate, qualifies the company/ firm for the preference(s) shown and I / we acknowledge that:

- i) The information furnished is true and correct;
- ii) The preference points claimed are in accordance with the General Conditions as indicated in paragraph 1 of this form;
- iii) In the event of a contract being awarded as a result of points claimed as shown in paragraphs 1.4 and 6.1, the contractor may be required to furnish documentary proof to the satisfaction of the purchaser that the claims are correct;
- iv) If the B-BBEE status level of contributor has been claimed or obtained on a fraudulent basis or any of the conditions of contract have not been fulfilled, the purchaser may, in addition to any other remedy it may have –
  - (a) disqualify the person from the bidding process;
  - (b) recover costs, losses or damages it has incurred or suffered as a result of that person's conduct;
  - (c) cancel the contract and claim any damages which it has suffered as a result of having to make less favourable arrangements due to such cancellation;
  - (d) recommend that the bidder or contractor, its shareholders and directors, or only the shareholders and directors who acted on a fraudulent basis, be restricted by the National Treasury from obtaining business from any organ of state for a period not exceeding 10 years, after the *audi alteram partem* (hear the other side) rule has been applied; and
  - (e) forward the matter for criminal prosecution.

WITNESSES	
1.	.....
2.	.....

.....	
SIGNATURE(S) OF BIDDERS(S)	
DATE:	.....
ADDRESS	.....
	.....
	.....

**LOCAL CONTENT DECLARATION**  
**(REFER TO ANNEX B OF SATS 1286:2011)**

**LOCAL CONTENT DECLARATION BY CHIEF FINANCIAL OFFICER OR OTHER LEGALLY RESPONSIBLE PERSON NOMINATED IN WRITING BY THE CHIEF EXECUTIVE OR SENIOR MEMBER/PERSON WITH MANAGEMENT RESPONSIBILITY (CLOSE CORPORATION, PARTNERSHIP OR INDIVIDUAL)**

**IN RESPECT OF BID NO.** .....

**ISSUED BY:** (Procurement Authority / Name of Institution):  
 .....

**NB**

- 1 The obligation to complete, duly sign and submit this declaration cannot be transferred to an external authorized representative, auditor or any other third party acting on behalf of the bidder.
- 2 Guidance on the Calculation of Local Content together with Local Content Declaration Templates (Annex C, D and E) is accessible on [http://www.thdti.gov.za/industrial\\_development/ip.jsp](http://www.thdti.gov.za/industrial_development/ip.jsp). Bidders should first complete Declaration D. After completing Declaration D, bidders should complete Declaration E and then consolidate the information on Declaration C. **Declaration C should be submitted with the bid documentation at the closing date and time of the bid in order to substantiate the declaration made in paragraph (c) below.** Declarations D and E should be kept by the bidders for verification purposes for a period of at least 5 years. The successful bidder is required to continuously update Declarations C, D and E with the actual values for the duration of the contract.

I, the undersigned, ..... (full names),  
 do hereby declare, in my capacity as .....  
 of .....(name of bidder entity),  
 the following:

- (a) The facts contained herein are within my own personal knowledge.
- (b) I have satisfied myself that:
  - (i) the goods/services/works to be delivered in terms of the above-specified bid comply with the minimum local content requirements as specified in the bid, and as measured in terms of SATS 1286:2011; and
- (c) The local content percentage (%) indicated below has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E which has been consolidated in Declaration C:

Bid price, excluding VAT (y)	R
Imported content (x), as calculated in terms of SATS 1286:2011	R
Stipulated minimum threshold for local content (paragraph 3 above)	
Local content %, as calculated in terms of SATS 1286:2011	

**If the bid is for more than one product, the local content percentages for each product contained in Declaration C shall be used instead of the table above. The local content percentages for each product has been calculated using the formula given in clause 3 of SATS 1286:2011, the rates of exchange indicated in paragraph 4.1 above and the information contained in Declaration D and E.**

- (d) I accept that the Procurement Authority / Institution has the right to request that the local content be verified in terms of the requirements of SATS 1286:2011.
- (e) I understand that the awarding of the bid is dependent on the accuracy of the information furnished in this application. I also understand that the submission of incorrect data, or data that are not verifiable as described in SATS 1286:2011, may result in the Procurement Authority / Institution imposing any or all of the remedies as provided for in Regulation 14 of the Preferential Procurement Regulations, 2017 promulgated under the Preferential Policy Framework Act (PPPFA), 2000 (Act No. 5 of 2000).

**SIGNATURE:** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 1** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**WITNESS No. 2** \_\_\_\_\_

**DATE:** \_\_\_\_\_

**ANNEXURE C : SECTION 12**

**SATS 1286.2011**

**Local Content Declaration – Summary Schedule**

<b>(C1) Tender No.</b>	RFQ/005/RONOVATIONPIETRETIEF/2021
<b>(C2) Tender Description</b>	APPOINTMENT OF A PROFESSIONAL SERVICE PROVIDER TO PROVIDE OFFICE RENOVATION AT INKOMATI- USUTHU CATCHMENT MANAGEMENT AGENCY PIET RETIEF OFFICE
<b>(C3) Designated product(s)</b>	Pipes and fittings
<b>(C4) Tender Authority Name</b>	Inkomati-USuthu Catchment Management Agency
<b>(C5) Tendering Entity's Name</b>	
<b>(C6) Tender Exchange Rate:</b>	<b>Currency</b> <b>Rate</b>
<b>(C7) Specified local content %</b>	100%

**NOTE: VAT to be excluded from all calculations**

Tender Item No's	List of Items	Tender Price – each	Ex-empted imported value	Tender value net of ex-empted imported content	Imported value	Local value	Local content % (per item)	Tender Quantity	Total tender value	Total ex-empted imported content	Total imported content	
(C8)	(C9)	(C10)	(C11)	(C12)	(C13)	(C14)	(C15)	(C16)	(C17)	(C18)	(C19)	
	Class 12 uPVC pipes chased in walls, etc including supports											
18	50mm pipes						100%	12				
19	100mm pipes						100%	6				
	Extra over uPVC pipes for fittings											
20	50mm bend						100%	2				

21	50mm in-specion bend									2			
22	110mm pan connector									6			
	Class 0 copper pipes chased in walls, etc including supports												
24	50mm pipes									66			
25	100mm pipes									35			
	Extra over copper pipes and fittings												
26	15mm Fittings to sanitary appliances									48			
27	20mm Fittings to sanitary appliances									22			
<b>(C20) Total tender value</b>													
<b>(C21) Total Exempt imported content</b>													
<b>(C22) Total Tender value net of exempt imported content</b>													
<b>(C23) Total Imported content</b>													
<b>(C24) Total local content</b>													
<b>(C25) Average local content % of tender</b>													

## SBD 8 DECLARATION OF BIDDER'S PAST SUPPLY CHAIN MANAGEMENT PRACTICES

- 1 This Standard Bidding Document must form part of all bids invited.
- 2 It serves as a declaration to be used by institutions in ensuring that when goods and services are being procured, all reasonable steps are taken to combat the abuse of the supply chain management system.
- 3 The bid of any bidder may be disregarded if that bidder, or any of its directors have-
  - a. abused the institution's supply chain management system;
  - b. committed fraud or any other improper conduct in relation to such system; or
  - c. failed to perform on any previous contract.
- 4 **In order to give effect to the above, the following questionnaire must be completed and submitted with the bid.**

Ite	Question	Yes	No
4.1	<p>Is the bidder or any of its directors listed on the National Treasury's Database of Restricted Suppliers as companies or persons prohibited from doing business with the public sector?</p> <p><b>(Companies or persons who are listed on this Database were informed in writing of this restriction by the Accounting Officer/Authority of the institution that imposed the restriction after the <i>audi alteram partem</i> rule was applied).</b></p> <p>The Database of Restricted Suppliers now resides on the National Treasury's website(<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) and can be accessed by clicking on its link at the bottom of the home page.</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.1.1	If so, furnish particulars:		
4.2	<p>Is the bidder or any of its directors listed on the Register for Tender Defaulters in terms of section 29 of the Prevention and Combating of Corrupt Activities Act (No 12 of 2004)?</p> <p><b>The Register for Tender Defaulters can be accessed on the National Treasury's website (<a href="http://www.treasury.gov.za">www.treasury.gov.za</a>) by clicking on its link at the bottom of the home page.</b></p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.2.1	If so, furnish particulars:		
4.3	<p>Was the bidder or any of its directors convicted by a court of law (including a court outside of the Republic of South Africa) for fraud or corruption during the past five years?</p>	Yes <input type="checkbox"/>	No <input type="checkbox"/>
4.3.1	If so, furnish particulars:		

4.4	Was any contract between the bidder and any organ of state terminated during the past five years on account of failure to perform on or comply with the contract?	<input type="checkbox"/> Yes	<input type="checkbox"/> No
4.4.1	If so, furnish particulars:		

**CERTIFICATION**

**I, THE UNDERSIGNED (FULL NAME).....  
CERTIFY THAT THE INFORMATION FURNISHED ON THIS DECLARATION FORM  
IS TRUE AND CORRECT.**

**I ACCEPT THAT, IN ADDITION TO CANCELLATION OF A CONTRACT, ACTION MAY  
BE TAKEN AGAINST ME SHOULD THIS DECLARATION PROVE TO BE FALSE.**

.....  
**Signature**

.....  
**Date**

.....  
**Name of Bidder**

.....  
**Position**



## **SBD 9 CERTIFICATE OF INDEPENDENT BID DETERMINATION**

- 1 This Standard Bidding Document (SBD) must form part of all bids<sup>1</sup> invited.
- 2 Section 4 (1) (b) (iii) of the Competition Act No. 89 of 1998, as amended, prohibits an agreement between, or concerted practice by, firms, or a decision by an association of firms, if it is between parties in a horizontal relationship and if it involves collusive bidding (or bid rigging).<sup>2</sup> Collusive bidding is a *pe se* prohibition meaning that it cannot be justified under any grounds.
- 3 Treasury Regulation 16A9 prescribes that accounting officers and accounting authorities must take all reasonable steps to prevent abuse of the supply chain management system and authorizes accounting officers and accounting authorities to:
  - a. disregard the bid of any bidder if that bidder, or any of its directors have abused the institution's supply chain management system and or committed fraud or any other improper conduct in relation to such system.
  - b. cancel a contract awarded to a supplier of goods and services if the supplier committed any corrupt or fraudulent act during the bidding process or the execution of that contract.
- 4 This SBD serves as a certificate of declaration that would be used by institutions to ensure that, when bids are considered, reasonable steps are taken to prevent any form of bid-rigging.
- 5 In order to give effect to the above, the attached Certificate of Bid Determination (SBD 9) must be completed and submitted with the bid:

<sup>1</sup> Includes price quotations, advertised competitive bids, limited bid and proposals.

<sup>2</sup> Bid rigging (or collusive bidding) occurs when businesses, that would otherwise be expected to compete, secretly conspire to raise prices or lower the quality of goods and / or services for purchasers who wish to acquire goods and / or services through a bidding process. Bid rigging is, therefore, an agreement between competitors not to compete

**CERTIFICATE OF INDEPENDENT BID DETERMINATION**

I, the undersigned, in submitting the accompanying bid:

\_\_\_\_\_  
(Bid Number and Description)

in response to the invitation for the bid made by:

\_\_\_\_\_  
(Name of Institution)

do hereby make the following statements that I certify to be true and complete in every respect:

I certify, on behalf of: \_\_\_\_\_

that: (Name of Bidder)

1. I have read and I understand the contents of this Certificate;
2. I understand that the accompanying bid will be disqualified if this Certificate is found not to be true and complete in every respect;
3. I am authorized by the bidder to sign this Certificate, and to submit the accompanying bid, on behalf of the bidder;
4. Each person whose signature appears on the accompanying bid has been authorized by the bidder to determine the terms of, and to sign the bid, on behalf of the bidder;
5. For the purposes of this Certificate and the accompanying bid, I understand that the word "competitor" shall include any individual or organization, other than the bidder, whether or not affiliated with the bidder, who:
  - (a) has been requested to submit a bid in response to this bid invitation;
  - (b) could potentially submit a bid in response to this bid invitation, based on their qualifications, abilities or experience; and
  - (c) provides the same goods and services as the bidder and/or is in the same line of business as the bidder
6. The bidder has arrived at the accompanying bid independently from, and without consultation, communication, agreement or arrangement with any competitor. However communication between partners in a joint venture or consortium<sup>3</sup> will not be construed as collusive bidding.
7. In particular, without limiting the generality of paragraphs 6 above, there has been no consultation, communication, agreement or arrangement with any competitor regarding:
  - (a) prices;

- (b) geographical area where product or service will be rendered (market allocation)
  - (c) methods, factors or formulas used to calculate prices;
  - (d) the intention or decision to submit or not to submit, a bid;
  - (e) the submission of a bid which does not meet the specifications and conditions of the bid; or
  - (f) bidding with the intention not to win the bid.
8. In addition, there have been no consultations, communications, agreements or arrangements with any competitor regarding the quality, quantity, specifications and conditions or delivery particulars of the products or services to which this bid invitation relates.
9. The terms of the accompanying bid have not been, and will not be, disclosed by the bidder, directly or indirectly, to any competitor, prior to the date and time of the official bid opening or of the awarding of the contract.
10. I am aware that, in addition and without prejudice to any other remedy provided to combat any restrictive practices related to bids and contracts, bids that are suspicious will be reported to the Competition Commission for investigation and possible imposition of administrative penalties in terms of section 59 of the Competition Act No 89 of 1998 and or may be reported to the National Prosecuting Authority (NPA) for criminal investigation and or may be restricted from conducting business with the public sector for a period not exceeding ten (10) years in terms of the Prevention and Combating of Corrupt Activities Act No 12 of 2004 or any other applicable legislation.

.....  
Signature

.....  
Date

.....  
Position

.....  
Name of Bidder

<sup>3</sup> Joint venture or Consortium means an association of persons for the purpose of combining their expertise, property, capital, efforts, skill and knowledge in an activity for the execution of a contract