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13 January 2023

## **ALL BIDDERS**

### **ADDENDUM NO.1: IUCMA/010/LEGALSERVICES/2022: A PANEL OF ATTORNEYS TO PROVIDE PROFESSIONAL LEGAL SERVICES TO THE IUCMA FOR A PERIOD OF THREE (3) YEARS**

In response to the Bids advertised on IUCMA website and portal, the institution has noted a header (subject) from 55-61 on the bid document has been incorrectly referenced. This addendum serves to correct the subject on abovementioned pages. **Attached is the correct pages**

**NB: No bidder will be penalized for non-submission of those pages.**



BID NO IUCMA/010/LEGALSERVICES/2022-A PANEL OF ATTORNEYS TO PROVIDE PROFESSIONAL LEGAL SERVICES TO THE IUCMA FOR A PERIOD OF THREE (3) YEARS

**15. REFERENCE LETTERS**

Bidders must have specific experience (e.g. providing banking services that are competitive and meet the operational activities of the IUCMA and submit positive reference/s (in a form of written proof/(s) on organization's letterhead including relevant contact person, nature of service and contact details) of similar work undertaken.

**Bidders are to note that appointment letters/purchase orders will not be accepted in lieu of reference letters.**

Attach Letters of Reference to this page.

BID NO IUCMA/010/LEGALSERVICES/2022-A PANEL OF ATTORNEYS TO PROVIDE PROFESSIONAL LEGAL SERVICES TO THE IUCMA FOR A PERIOD OF THREE (3) YEARS

**16. KEY PERSONNEL**

The Bidder shall list below the personnel which he intends to utilize on the Project.

Name	Position	Tasks	Qualifications	Registration and No.

Attach additional pages if more space is required.

**Note: Tenderers must take cognisance of the evaluation criteria**

SIGNATURE: .....  
 (of person authorised to sign on behalf of the Bidder)

DATE: .....

**17. SCHEDULE OF PROPOSED SUB-CONSULTANTS (WHERE APPLICABLE)**

We notify you that it is our intention to employ the following Sub-consultants for Work in this Contract.  
 If we are awarded a contract, we agree that this notification does not change the requirement for us to submit the names of proposed Sub-consultants in accordance with requirements in the Contract for such appointments. If there are no such requirements in the Contract, then your written acceptance of this list shall be binding between us.

	<b>Name and address of proposed sub-consultant</b>	<b>Nature and Extent of Work</b>	<b>Previous experience with Sub-consultant.</b>
1.			
2.			
3.			
4.			
5.			

Signed \_\_\_\_\_

Date \_\_\_\_\_

Name \_\_\_\_\_

Position \_\_\_\_\_

Bidder \_\_\_\_\_

BID NO IUCMA/010/LEGALSERVICES/2022-A PANEL OF ATTORNEYS TO PROVIDE PROFESSIONAL LEGAL SERVICES TO THE IUCMA FOR A PERIOD OF THREE (3) YEARS

**18. COMPANY PROFILE, INCLUDING TRACK RECORD**

***[Abbreviated company profile, giving history, status, activities, staff and track record of the bidding entity, to be inserted here. In the case of a Joint Venture, a separate profile for each partner must be submitted]***

***Attach here***



**20. DECLARATION BY BIDDER**

**THE BIDDER WILL BE DISQUALIFIED IF DECLARATION IS NOT FULLY COMPLETED AND SIGNED**

I / We acknowledge that I / we am / are fully acquainted with the contents of the conditions of tender of this tender document and that I / we accept the conditions in all respects.

I / We agree that the laws of the Republic of South Africa shall be applicable to the contract resulting from the acceptance of \*my / our tender and that I / we elect domicillium citandi et executandi (physical address at which legal proceedings may be instituted) in the Republic at:

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I / We accept full responsibility for the proper execution and fulfilment of all obligations and conditions devolving in me / us under this agreement as the principal liable for the due fulfilment of this contract.

I / We furthermore confirm I / we satisfied myself / ourselves as to the corrections and validity of my / our tender; that the price quoted cover all the work / items specified in the tender documents and that the price(s) cover all my / our obligations under a resulting contract and that I / we accept that any mistake(s) regarding price and calculations will be at my / our risk.

I / We furthermore confirm that my / our offer remains binding upon me / us and open for acceptance by the Purchases / Employer during the validity period indicated and calculated from the closing date of the bid.

<b>Name of Bidder</b>			
<b>Signature</b>		<b>Name (print)</b>	
<b>Capacity</b>		<b>Date</b>	